

## Tuition Exchange

### **1. What is tuition exchange?**

- a. Tuition exchange provides employees' dependents the opportunity to attend any of several higher educational institutions that participate in tuition exchange programs. George Fox University participates in three tuition exchange programs involving a wide range of education institutions.
- b. If a dependent is awarded tuition exchange, tuition costs are partially or fully covered at the education institution with which the exchange has been granted.

### **2. Which schools participate with George Fox?**

- a. Click on the links below to access a listing of schools that participate in tuition exchange with George Fox.

Tuition Exchange, Inc.:

<https://www.tuitionexchange.org/index.cfm>

CCCU: List attached or can be found:

[http://www.cccu.org/services/serviceID.49/services\\_detail.asp](http://www.cccu.org/services/serviceID.49/services_detail.asp) (click on TWEP Participating Schools link)

CCC:

<http://www.cconsortium.org/>

### **3. Is tuition exchange different from tuition remission?**

- a. Tuition remission provides partial or full tuition cost coverage for dependents attending George Fox University. Tuition exchange provides partial or full tuition cost coverage for dependents attending schools other than George Fox who participate in similar tuition exchange programs.

### **4. Who is eligible?**

- a. To be eligible to apply for a tuition exchange scholarship at another institution, a student must be eligible for 100 percent tuition remission as an undergraduate student at George Fox. The value of exchange scholarships with other institutions is established by the policy of the granting institution. The subsidy generally applies only to students enrolled at the undergraduate level and is limited to no more than 15 quarters or 10 semesters of attendance for any one individual.

### **5. Who is a dependent?**

- a. George Fox University defines a dependent as the employee's legal child by birth or adoption that is eligible and will be claimed as a U.S. income tax exemption for the year(s) in which tuition exchange is being requested. In the case of the child of a divorced employee, the child is considered a dependent if eligible and claimed as an income tax exemption by either parent. In the case of the stepchild of an employee, the stepchild must be a dependent of the employee and/or employee's spouse and must reside primarily with the employee and his or her spouse.

### **6. Does my dependent need to apply for admission to be considered for tuition exchange?**

- a. To be considered for tuition exchange your dependent must apply for admission and be admitted into the school for which tuition exchange application is being made.

### **7. Can my dependent apply for tuition exchange at more than one school?**

- a. Yes, an application for tuition exchange can be sent to all the schools your dependent is interested in attending as long as that school participates in one of the three tuition

exchange programs in which George Fox participates. See links to list of participating schools above.

- b. Schools often have many students apply for a limited number of available tuition exchange scholarships. To avoid disappointment, apply early and apply to two or more in addition to your first choice.
- 8. What are the chances my dependent will receive tuition exchange?**
  - a. There is no guarantee your dependent will receive tuition exchange. Each school makes tuition exchange decisions based on their own criteria and the balance of students being imported and exported.
- 9. When are tuition exchange decisions made?**
  - a. Tuition exchange decisions are generally made early in the spring, sometime between Feb. 15 – March 15.
- 10. If my dependent does not receive tuition exchange are they still able to receive tuition remission?**
  - a. Yes. If your dependent is considering the option of attending George Fox, please complete the tuition remission application (from Human Resources) as well as the application for tuition exchange.
- 11. What costs does tuition exchange cover?**
  - a. Generally, tuition exchange covers the cost of tuition. Some schools do not cover the full tuition cost. Specific information about the amount of tuition covered through tuition exchange will be communicated by the school awarding the tuition exchange.
  - b. Tuition exchange generally does not cover study abroad or summer tuition.
- 12. If awarded tuition exchange will my dependent receive tuition exchange until he/she graduates?**
  - a. Generally, tuition exchange is renewed for up to eight semesters (or completion of the undergraduate degree) as long as the student maintains the academic and behavioral standards of the school they attend and the family member whose employment conveyed eligibility remains a full-time employee.
- 13. Does tuition exchange cover graduate programs?**
  - a. No.
- 14. When do I apply for tuition exchange?**
  - a. Typically, tuition exchange applications are submitted during the fall prior to the year tuition exchange would apply. Example, the fall of your dependent's senior year in high school if applying for tuition exchange for the freshman year in college.
  - b. Tuition exchange applications can be submitted until tuition exchange decisions are made in early spring.
- 15. What must I do to apply for tuition exchange?**
  - a. The employee/parent of the dependent should email Missy Terry, Executive Assistant to the Provost in the Academic Affairs Office: [kfleming@georgefox.edu](mailto:kfleming@georgefox.edu) specifying interest in tuition exchange and including the following information:

Dependent's name:

Dependent's mailing address:

Last 4 digit's of dependent's SSN:

Dependent's telephone number:

Which colleges/universities your dependent would like tuition exchange application sent to?

What year in college will your dependent be for the fall (freshman, sophomore, etc.)?

Since tuition exchange application must be submitted by the school's liaison officer, your submitted information will be transferred to the official application which will then be sent to the schools you have indicated.

If you have additional questions please contact the tuition exchange liaison officer, Karlyn Fleming, Ext. 2141 or [kfleming@georgefox.edu](mailto:kfleming@georgefox.edu).