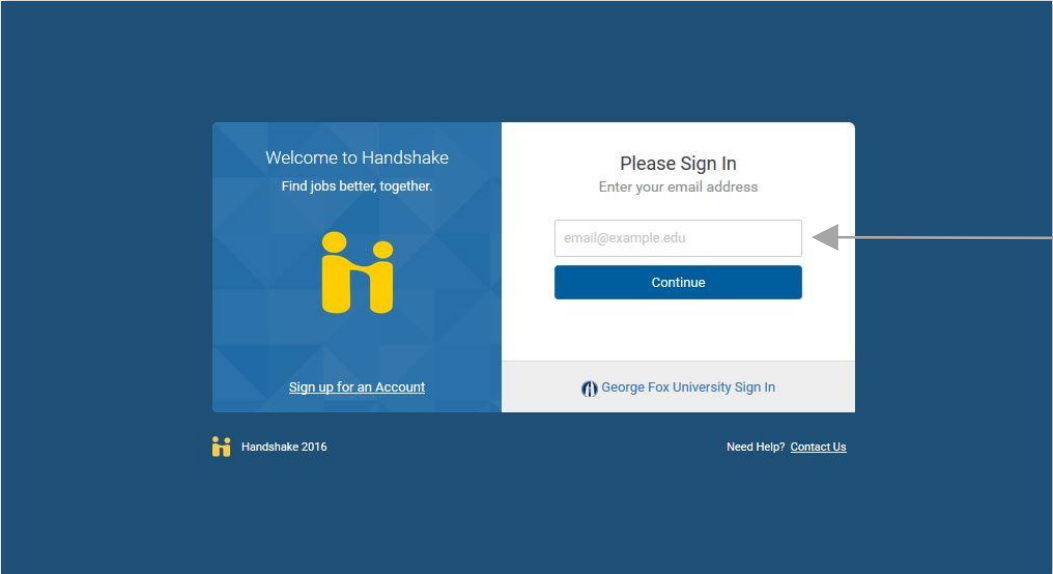


Requesting Credit for an Internship on iHandshake

Our new and improved Job and Internship Board!



Use your
GFU email
address



Kaitlyn

George Fox University
kragan@georgefox.edu

Not you? [Switch Accounts](#)

Welcome Back

Enter your password to log in


Log In

Keep me logged in

[Forgot your password?](#)

Create a Password (use your MyGFU password so it's easy to remember)

Select
"Experiences"
to start the process
of getting credit
for an internship



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Suggested by your school

4 Ways to Improve your Focus at work

By Elise Gibson - Jul 26

4 Ways to Focus When Your Mind's Not in the Mood By Paul Jarvis*Courtesy of The Muse.comAttention im...

[Read Article](#)



Oracle Database Developer

CallidusCloud

Full-Time Job in Birmingham, Alabama

Applications close 9/16/16 at 9:59PM

[View Details](#)

[Apply](#)



Dati/Pashto Linguist

Metlang

Full-Time Job

Applications close 9/19/16 at 11:59PM

[View Details](#)

[Apply](#)



Special Education Teacher

EBS Healthcare

Full-Time Job

Applications close 9/19/16 at 10:54AM

[View Details](#)

[Apply](#)



IDEA Center Data Analyst

George Fox University

Part-Time On Campus Student Employment in Newberg, Oregon

Applications close 9/13/16 at 3:04PM

[View Details](#)

[Apply](#)



Front-End Developer

Headstorm, LLC

Full-Time Job in Dallas, Texas

Applications close 9/23/16 at 9:59PM

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[Apply](#)



Advising Fellow Program Manager

Matriculate

Full-Time Job in New York, New York

Applications close 9/23/16 at 8:45PM

[View Details](#)

[Apply](#)



College Student Recruitment and Training...

Matriculate

Full-Time Job in New York, New York

Applications close 9/23/16 at 11:59PM

[View Details](#)

[Apply](#)



Flix Premiere Screener

Flix Premiere

Part-Time Internship in Beverly Hills, California

Applications close 9/16/16 at 9:10AM

[View Details](#)

[Apply](#)

Experiences

Applications

Experiences

Report an Experience

You have not recorded any experiences yet. Record your experience here when you are hired for a position.

Select **“Report an Experience”** to fill out the form to apply for Internship/ Field Experience credit

Employer

Term

Fall 2016

Employer

ABC Company

 The employer is not listed, let me type my own

* Location

Portland, OR, USA

If you are having trouble finding your address, you can manually enter details such as room number click [here](#).



Employer phone

(500) 000-0000

Employer email address

Job

Job

Select a job

Job title

Intern

Department

Marketing & Advertising

Choose the appropriate term

Keep in mind: fill out as much information as you can. If information is missing, your form will not be processed.

Industry

Start date 

End date 

These dates must fall within the semester start and end dates!

Currently active

Job type

Employment type


Salary

Pay period
 hourly
 monthly
 yearly

Notice: this is a new field on the form.

Offer date 

Offer accepted
 yes
 no
 undecided

Date offer accepted 

Supervisor

* Supervisor name

* Supervisor email

Supervisor title

Supervisor phone

General

1. * Anticipated Schedule:

MWThF 3-6pm

2. * Estimated Hours per Week:

12

3. * Number of Credits you plan to earn:

3

4. * Course #:

- 275 (lower division)
- 375 (cultural experience)
- 475 (upper division)

5. * Discipline (major subject you want to receive credits in):

MKTG

6. * GFU Instructor Name (A faculty member who has agreed to oversee your internship):

Marketing Instructor

7. * Faculty Advisor Name:

GFU Faculty Advisor

8. * Identify some Daily Tasks and Semester Projects

- checking and responding to incoming mail and emails from business clients/ customers
- maintaining social media appearance for the organization on platforms such as Twitter, Instagram, SnapChat, Facebook, etc...
- market and advertise for ABC's annual fundraising event which takes place in November
- attend meetings regularly as a representative of the Marketing department
- perform other tasks as needed

Make sure to put in the first and last name of the appropriate Instructor & Advisor (based on Major area)

This section should clearly communicate what a student's internship will entail day-to-day and show how the tasks are related to your field of study

Cancel

Create Experience



Experience was successfully created.



EMPLOYER

ABC Company

TERM

Fall 2016

SUPERVISOR

Name: Jane Doe

Title: Marketing Director

Email: j.doe@abc.com

Phone: (500) 000-0001

Actions

Labels

No labels have been added.

Details

Comments and Activity

Learning Objectives



Student

NAME
Grace Packer

SCHOOL
George Fox Univers

CURRENT SCHOOL YEAR
Senior

Lastly, complete your "Learning Objectives." We cannot process your form until these are complete.

Job

TITLE
Intern

DEPARTMENT
Marketing & Advertising

INDUSTRY
START DATE
08/29/2016

SALARY
\$12.34 (hourly)

JOB TYPE
Internship - Part-Time

ACCEPTANCE DATE
07/26/2016
END DATE
12/16/2016



Employer

EMPLOYER
ABC Company
PHONE
(500) 000-0000

LOCATION
Portland, OR, USA
EMAIL

Supervisor

NAME
Jane Doe

TITLE
Marketing Director

You want **at least** 3-5 thorough points that explain, in detail, what you will be learning and how it relates to your field of study.

Details

Comments and Activity

Learning Objectives

Learning Objectives

To learn how to efficiently and effectively market and advertise products, events, and opportunities for various business types.

To apply course content to real-life situations.

To learn how to use XYZ Marketing Database and to become comfortable with online systems that are common among larger organizations.

Save X

Learning objectives may be edited until the school, employer and student have all approved them. At that point they will be locked in place. They will still be able to be marked as complete after they have been locked. If you need to make changes after these have been locked down, please contact your career center

Details

Comments and Activity

Learning Objectives

Learning Objectives

- To learn how to efficiently and effectively market and advertise products, events, and opportunities for various business types. To apply course content to real-life situations. To learn how to use XYZ Marketing Database and to become comfortable with online systems/ programs that are commonly used by larger organizations.

Add a Learning Objective

Learning objectives may be edited until the school, employer and student have all approved them. At that point they will be locked in place. They will still be able to be marked as complete after they have been locked. If you need to make changes after these have been locked down, please contact your career center

Learning Objective Approvals

Employer

Pending

Student

Pending

Approve

School

Pending

You can then **approve** your Learning Objectives, which concludes your part of the process.

Your form is now **PENDING** -- that means it's time to wait for the correct people to approve your form. Check your Handshake profile often as we will message you there if anything is keeping your form from being approved.