



FoxTALE: Glossary Entries

Issue:

How do I add an entry in a glossary?

Solution:

1. Enter the course site where the glossary is posted.
2. Click on the hyperlink that takes you into the glossary:

Weekly outline



[Announcement Forum](#) → ↻ 🔍 X 👁 👤



[Theological Terms](#) → ↻ 🔍 X 👁 👤

Glossary



[Syllabus](#) → ↻ 🔍 X 👁 👤



[E-Syllabus](#) → ↻ 🔍 X 👁 👤

3. Select the “Add a new entry” tab:

Theological Terms 🌐

Commonly used theological terms

Search Search full text

→ **Add a new entry** | Import entries | Export entries | Waiting approval

Browse by alphabet | Browse by category | Browse by date | Browse by Author

Browse the glossary using this index

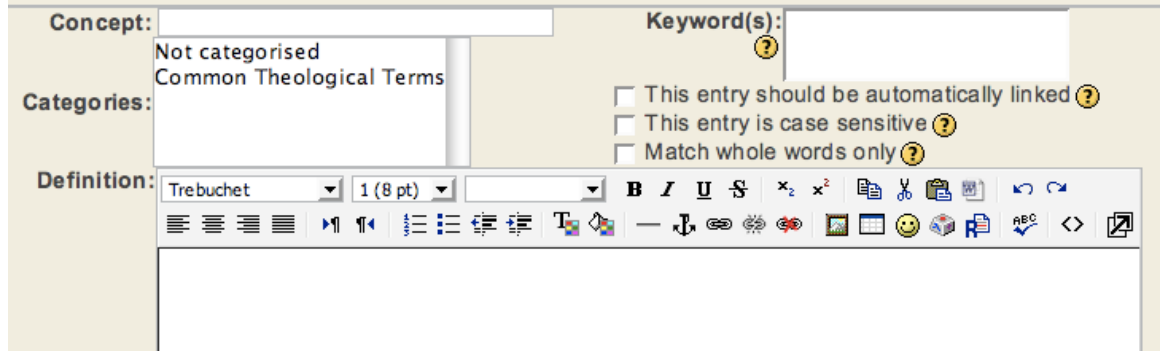
Special | [A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#)
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ALL

A

Atonement:
('at-one-ment'). In Christian theology, the reconciliation of humanity with **God** through the sacrificial death of Christ.

4.
 - ρ Type the term in the “Concept” box
 - ρ Select the Category in which you want to file the term (the default setting is “not categorized”). This enables you to create collections of terms from which you can select when building a glossary.
 - ρ Assign keywords to the term by adding them in the Keywords text box. This creates a social bookmarking scheme.
 - ρ Use the check boxes to control the degree to which the term will be automatically linked whenever it appears in forums, summaries and any other place where you type text into the FoxTALE system.



The screenshot shows a web form for adding a term. It has four main sections: 'Concept', 'Categories', 'Definition', and 'Keyword(s)'. The 'Concept' field is empty. The 'Categories' dropdown menu is open, showing 'Not categorised' and 'Common Theological Terms'. The 'Definition' field has a rich text editor with 'Trebuchet' in the font dropdown and '1 (8 pt)' in the size dropdown. The 'Keyword(s)' field is empty. To the right of the 'Keyword(s)' field are three checkboxes: 'This entry should be automatically linked', 'This entry is case sensitive', and 'Match whole words only'. A toolbar with various icons is visible below the 'Definition' field.

5. Select the Save changes button at the bottom of the page to save your entry:

