



George Fox University Print Services  
 414 N. Meridian St. #6253  
 Newberg, OR 97132-2697  
 Phone: (503)554-2550

# SUPPLY ORDER

Date	Invoice No.
Date Due	Work Or.
Total:	

Name: \_\_\_\_\_

Dept: \_\_\_\_\_ Box #: \_\_\_\_\_

Phone: \_\_\_\_\_

Cost Center: \_\_\_\_\_

**INVOICE TO:** \_\_\_\_\_

Paper 8.5x11	reams	sheets	cases
20# white	_____	_____	_____
20# color	_____	_____	_____
24# white	_____	_____	_____
60# astrobright	_____	_____	_____
70# royal fiber	_____	_____	_____
80# text	_____	_____	_____

Paper 8.5x14	reams	sheets
20# white	_____	_____
24# white	_____	_____

Paper 11x17	reams	sheets
20# white	_____	_____
20# color	_____	_____
24# white	_____	_____
70# royal fiber	_____	_____

Cardstock 8.5x11	reams	sheets
60# cover	_____	_____
80# royal fiber	_____	_____
90# index	_____	_____
100# cover	_____	_____

Transparencies	boxes	sheets
_____	_____	_____
_____	_____	_____

**Misc.**

Chipboard \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Stationary	reams	sheets
<b>Letter Head</b>		
1st Page	_____	_____
2nd Page	_____	_____
<b>Stationary Envelopes</b>		
#10 bond	_____	_____
#9 Reply	_____	_____
6 x 9.625 Book	_____	_____
9 x 12 Book	_____	_____
A6	_____	_____
<b>Stationary Note Cards</b>		
GFU Logo	_____	_____
<b>Stationary</b>		
Campus Maps	_____	_____
<b>Forms</b>		
Key Authorization	_____	_____
Student Time Cards	_____	_____
<b>Generic Envelopes</b>		
A2	_____	_____
A6	_____	_____
10 x 13 Book	_____	_____
#9 BRE	_____	_____

Toner	cartridges
<b>Cannon</b>	
GPR4	_____
GPR6	_____
GPR15	_____
GPR22	_____
GPR24	_____
<b>Ricoh</b>	
1170D	_____
2120D	_____
6110D	_____
MP4500	_____
<b>Xerox Cube</b>	
106R1047	_____
108R00833	_____
108R00834	_____
108R00835	_____
108R00836	_____
<b>Staples</b>	
E1 - Xerox	_____
J1 - Cannon	_____
K - Ricoh	_____