

TRANSCRIPT REQUEST

George Fox University
414 N. Meridian St. Box #6189
Newberg, OR 97132-2697
Phone: (503) 538-8383

PLEASE NOTE:

ALLOW 5 Business Days FOR
PROCESSING

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For multiple mailing addresses please fill
out additional request forms

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Official transcripts will not be released
until all financial obligations to the
University have been met

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Payment required with request

PLEASE COMPLETE THIS MAILING LABEL:

Mail transcript(s) to:

Name _____

Address _____

- Student pick up @ Newberg campus - (Write your name above)
(will be stamped "Issued to Student in Sealed Envelope")

PAYMENT

Pay by **cash** or **check** payable to George Fox University. We are unable to charge payments via credit card, debit card, or to student accounts.

CURRENT *or* FORMER STUDENTS

Approx. dates of attendance: _____ Degrees (if earned): _____

I am currently or was enrolled in an:

Undergraduate Program

Graduate Program

COPIES REQUESTED:

- Official transcripts at \$3.00 each. *Quantity: _____

PLEASE CHECK ONE BOX:

- Normal Processing
 Hold until current grades posted
 Hold until grade change posted for: _____ from grade of _____
 Hold until degree posted
 RUSH processing (\$10 fee plus cost of transcript, \$3.00 per copy)

PLEASE COMPLETE FOR TRACKING PURPOSES:

- Mail transcript(s) to: Student Pick up @ Newberg - (Write your name in this box)

Name _____

Address _____

CONTACT INFORMATION:

Social Security/ID # _____ Daytime Phone (_____) _____

Student Name _____

Any former names _____ Email Address _____

Address (or campus box #) _____

- Please check if this is a new address.

Student's Signature _____