



## Peer2Peer COORDINATOR Spring 2012 through Spring 2013

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Multicultural Students Programs is seeking to hire **(1) Peer2Peer Coordinator** to work with the Director of Multicultural Student Programs to coordinate the peer mentorship program. This program was started in Spring 2011 as a resource for incoming underrepresented students – they will each be matched with a returnee student leader whom will help them adjust to college as a support and resource.

This position can be done for academic credit but will need to be discussed with your academic advisor.

Tasks of the Peer2Peer Coordinator will include: completing the required training(s), bi-monthly group meetings, weekly meetings with the Director, assisting with retention efforts, contributing in the development of Peer2Peer programs, participating in focus group discussions, and other duties as assigned.

### Qualifications

- Must be currently enrolled as a GFU student and maintain a minimum 3.0 GPA
- Strong leadership and oral communication skills; Ability to motivate peers
- Ability and experience leading small groups
- Knowledge or interest in helping create a campus environment that celebrates diversity
- Understanding of campus issues for underrepresented student populations
- Commitment to developing a peer mentor networking system for students of diverse backgrounds
- Must be able to attend all trainings in spring/summer2012 and the pre-orientation program in August 2012.
- Previous participation in the pre-orientation program, either as a leader or first year participant is helpful

### Job Responsibilities include, *but are not limited to:*

- Attend meetings with the Director to plan student trainings
- Lead bi-monthly meetings in Spring and Fall 2012
- Connect w/ Director and Leaders in the summer
- Participate and lead focus group discussions to better develop multicultural programs
- Plan an Opening Peer2Peer Social (for Sept 2012), where mentees meet peer mentors.
- Mentor 3 to 5 student mentees throughout the Fall 2012 semester
- Connect weekly with your peer mentees (i.e. in person, via phone, e-mail, facebook, text messaging, etc.)
- Discuss connections during a meeting with the Director
- Attending events associated with Peer2Peer

### Time Commitment

The position is from Spring 2012 until the end of the Fall 2012 semester. Time commitment will include, but is not limited to the following: the Coordinator will have weekly one-on-one meetings with the Director. The Coordinator is expected to engage in weekly independent office hours to complete various tasks. The coordinator will help plan, lead and delegate bi-monthly meetings, as well as leadership trainings and three to four social programs from Fall 2012 through Spring 2013.

### Summer Commitment

Summer will include helping contact all the Leaders and keeping them on task. The Coordinator will also contact incoming freshmen students to spread the word about Peer2Peer. The Coordinator will be required to arrive on campus early (Wed, Aug 15th). The P2P Coordinator will need to be available from Aug 15 – 25<sup>th</sup>. The Coordinator is required to attend ALL components of the pre-orientation and the Peer2Peer program.



**\*Peer2Peer Mentor COORDINATOR\***  
Application due date: **Friday, Feb 3<sup>rd</sup> at 9 AM**

Full Name \_\_\_\_\_ Student ID # \_\_\_\_\_ Date \_\_\_\_\_

Cell Ph \_\_\_\_\_ B-Day (M/D/YR) \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

GFU E-mail Address \_\_\_\_\_ Yr in College \_\_\_\_\_ # of Semesters at GFU \_\_\_\_\_

Academic Major/Minor \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Summer Mailing Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Fall/Spring Address (If at GFU put location & PO Box #) \_\_\_\_\_

City, State Zip \_\_\_\_\_

Have you ever been on academic or disciplinary probation? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you attended Pre-O before? Yes \_\_\_ No \_\_\_

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**Please list two professional references who can comment on your previous work and leadership experience.**

1.) Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Person's relationship to you (i.e. job title, supervisor, advisor, etc): \_\_\_\_\_

2.) Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Person's relationship to you (i.e. job title, supervisor, advisor, etc): \_\_\_\_\_

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**Please answer each of the following questions on ONE separate sheet of paper. Please be as specific and concise as possible.**

1. Why are you interested in this position?
2. What does "multicultural" mean to you and how does it relate to your faith?
3. Why do you think the Multicultural Leadership Retreat and Peer2Peer are important programs?
4. What are your strengths and weaknesses as a leader?
5. Please list all of your Fall 2011 commitments (including clubs, department activities, student teaching, labs, volunteer activities, etc.).

Complete back →

**Please read and initial after every statement:**

- Yes, if selected I will be a Peer2Peer Coordinator and will perform duties as assigned. \_\_\_\_\_
- I understand that this commitment must be a top priority during pre-orientation activities and during the Fall semester. I understand that I cannot participate in any other leadership position that has conflicting training or execution dates.\* (see below) \_\_\_\_\_
- I understand that I must return to campus early to participate in training, date TBD. \_\_\_\_\_

To the best of my knowledge, all information provided on this application holds true. I hereby authorize sponsoring departments and personnel to review my academic, housing, and disciplinary records to verify that I meet the minimum qualifications determined for the position I am applying for at George Fox University. [Student Leaders must maintain good standing with the University for consideration.] In addition, I authorize all previous employers and supervisors (including all persons with and for whom I have worked) to give George Fox University's representatives any and all information regarding my previous employment and me. I release George Fox University and all previous employers and supervisors from liability for any damages that may result from furnishing information to George Fox University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- \*Including but not limited to
- Orientation Peer Advisor/Coordinator
  - Worship Band
  - Resident Assistant
  - Fall sports
  - ASC positions that conflict with Peer2Peer dates

**Return completed application no later than Friday, February 3<sup>rd</sup> at 9 AM to the Student Life office. For accommodations or questions please contact Shelley Yonemura, 503-554-2318 or [syonemura@georgefox.edu](mailto:syonemura@georgefox.edu)**