



GEORGE FOX UNIVERSITY

Spiritual Formation Exemption Form

Date \_\_\_\_\_ Semester \_\_\_\_\_

Name \_\_\_\_\_ Student ID \_\_\_\_\_

(Circle One) FR SO JR Box # \_\_\_\_\_ Phone # \_\_\_\_\_ Age \_\_\_\_\_

I am requesting: \_\_\_\_\_ Partial Exemption (11 chapels required) \_\_\_\_\_ Full Exemption

Reason for this request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the required documentation attached to this petition? (see 2<sup>nd</sup> page) \_\_\_\_\_ yes \_\_\_\_\_ no

If you are a commuter, from where do you commute? \_\_\_\_\_

Office of Spiritual Life  
George Fox University  
414 N. Meridian St. Box 6264  
Newberg, OR 97132  
FAX – 503-554-3906  
spirituallife@georgefox.edu

Spiritual Life Office Only

Full Exemption Granted  Partial Exemption Granted  Petition Denied

If denied, rationale for decision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Spiritual Life Representative \_\_\_\_\_

Date \_\_\_\_\_

Notification Record  
Date student notified \_\_\_\_\_



*Spiritual Formation Exemption  
(Chapel)  
Information Sheet*

**GEORGE FOX  
UNIVERSITY**

*Please read carefully and be certain to attach all necessary documentation to this application.*

**A student may receive a full or partial exemption for the chapel attendance requirement for one semester at a time. Students who qualify for automatic exemption and do NOT need to apply:**

- 22 years and older on or before **the first day of the academic year**
- seniors (with 93 credits or more).

**Please note:** due to the nature of technology, you are strongly urged to confirm that you have been given automatic exemption by checking your Chapel Credits on Bruindata.

**Students who may apply for partial or full exemption:**

- Students involved in student teaching, an internship or off-campus placement (the academic department affiliated with this will process this request)
- Students who work a significant amount of time off-campus and interferes with chapel attendance
  - Students must submit **the Employer Verification Form** attached to this document.

**Full Exemption:**

If a student is granted full exemption he/she is not required to attend any chapel programs for the period of one semester. **Students are expected to re-apply each semester.**

**Partial Exemption:**

If a student receives partial exemption he/she must attend 11 chapels throughout the semester. **Students are expected to re-apply each semester.**

**Documentation required:**

**1. Academic exemption:**

If your request is based on an off-campus placement the administrative assistant in that department will send your name to the Student Life Office. If your request is based on your class schedule you will be required to submit a copy of your class schedule along with this form.

**2. Work conflict exemption:**

If your request is based on a work conflict, **a letter on company letterhead** is required from your supervisor documenting your work schedule. **The letter must include your supervisors name and phone number.**

**Be sure that your supervisor/employer includes the following information:**

- Days and times that you are schedule /required to work

**Please understand that exemptions will not be granted based on a 'busy schedule.'  
Chapel is an integral part of the George Fox University experience.  
It is intentional that chapel requirements are mandatory.**

***Employer Verification***

**To be completed by the student:**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Semester:** \_\_\_\_\_

**To be completed by the employer:**

**Employer Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Please list the days and times the student is scheduled to work:**

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**My signature verifies that the above mentioned individual's current employment is accurate.**

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Employer Signature and Date

**Send completed form to:**  
Office of Spiritual Life  
George Fox University  
414 N. Meridian St. Box 6264  
Newberg, OR 97132  
**FAX – 503-554-3906**