

Academic Resource Center Syllabus Information

Contact Gary Tandy (gtandy@georgefox.edu, 503-554-2602) for questions about writing consultation services at the ARC or the Portland Writing Center. Contact Rick Muthiah (rmuthiah@georgefox.edu, 503-554-2314) if you have general questions about ARC services or policies. ARC consultants are available to visit your classes and make a brief presentation about our services and schedule appointments with your students. ARC consultants are also available to help facilitate writing peer review small group sessions in your classes or to facilitate writing groups outside of regular class meetings. Faculty members should email the_arc@georgefox.edu to request these services.

Please consider including the following information in your syllabi.

For Newberg students and courses (last updated August, 2008):

The **Academic Resource Center (ARC)** on the Newberg campus provides all students with free writing consultation, academic coaching, and learning strategies (e.g., techniques to improve reading, note-taking, study, time management). The ARC, housed on the second floor of the Murdock Learning Resources Center (library), is open from 1:00-10:00 p.m., Monday through Thursday, and 12:00-4:00 p.m. on Friday. Call 503-554-2327 or email the_arc@georgefox.edu to schedule an appointment. Visit arc.georgefox.edu for information about ARC Consultants' areas of study, instructions for scheduling an appointment, and helpful learning tools.

For non-Newberg students and courses (last updated August, 2009):

The **Writing Center (WC)**, located in room 141 of the Portland Center Library, is available for face-to-face and distance (email or telephone) writing consultations. Graduate and SPS students from any George Fox site are invited to contact the WC for feedback on writing projects, citation assistance, or other writing-related issues. Check wc.georgefox.edu for additional information, including hours of operation. To schedule an appointment, or for more information, email the Writing Center at wc@georgefox.edu or call 503-554-6055.