



Weekly Field Internship Log

Name of Student: _____ **Week#/Dates** _____

Purpose: This a record of the student's time spent at the agency internship site. Please record daily tasks and activities in which you were engaged, the date, and the time in hours and minutes. Please use decimals to indicate no smaller than 15-minute time slots (Examples: .25=15 minutes; .5=30 minutes, etc.). Task and MSW supervision hours should be included here, as well as special trainings.

Date	Time In	Time Out	Activities and Tasks	Daily Total
			Week Total	
			Semester Total	

*****Supervisors, please confirm student's demonstrated performance and field hours for this week by writing your initials next to one of the following summary measures. If you note, *Needs improvement*, this will initiate contact by GFU Field Faculty.**

Excellent____ **Meets expectations** ____ **Needs improvement**____

Signed by Agency Supervisor _____ **Date** _____

Student Signature _____ **Date** _____