

The Dynamic School Library

Classroom syllabus

Course: EDDFL550 The Dynamic School Library

Semester: Summer 2007

Meeting: June 18- July 6 MTWThF 12:30-4:00

Instructor Karen Wedeking. MEd,

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Course Description:

This course introduces the students to all aspects of program administration, including the role of the media center, development of goals (both short and long), and human, physical, and financial resources.

Required text;

American Association for School Librarians and the Association for educational Communication and technology. Information Power: Building Partnerships for Learning. Chicago: American Library Association.1998.

American Association for School Librarians. A Planning Guide for Information Power Building Partnerships for learning with School Library Media Assessment Rubric for the 21st Century. Chicago: American Library Association. 1999.

American Association of School Librarians. The Information Powered School. Chicago: American Library Association.2001.

Glossary of terms for the course:

See Information Power Building Partnerships for Learning page 42 and 43.

Course Ourcomes:

1. To explore the role of the school media center within the school environment.
 - To allocate, organize, manage, and evaluate human, physical, and financial resources.
 - To shape the roles and responsibilities of the library staff.
 - To use the schedule, space, furnishing, and equipment for best learning.
 - To examine copyright and intellectual property as related to school libraries
2. To define vision, mission, and goals of the library media center.
3. To make decisions on data analysis to develop policies, and achievements.
 - To promote long range strategic program planning.
 - To develop a budget to provide for the purchase and maintenance of print and non-print resources to support school needs.
 - To access program effectiveness and accountability.
4. To develop advocacy programs for plans, policies, and achievements.

Please Note:

All readings in Information Power, Building Partnerships for Learning and the Information Powered School are assigned the day before the discussions.

Week 1

June 18, 2007 (Monday)

Read before class: "The Vision", Information Power, Building Partnerships for Learning, pages 1-7. Chapter 2 (p. 8-44) vision and mission

Topics for today:

- Welcome to George Fox
- Basics: ID card, parking, checking out materials

Think Critically

Transform Practice

Promote Social Justice

- Website: foxtale.georgefox.edu
- Class orientation: objectives, schedule, assignments, and projects
- The vision (chapter 1 and 2) [Information Power](#)
- Responsibilities of a library media specialist or teacher librarian
- Goals of library media program
- Job description
- Vocabulary
- Lesson plan format
- Visitation forms

Assignment:

- Read and critique 1 topic referenced by chapter 1([Information Power](#)) or read an article on the topic written within last 5 years, or critique a book on the topic. Due Friday June 22.
- Read chapter 6 (p.100-121) “Program administration”. [Information Power](#).
- Read chapter 1”Using the Information Powered School” in the [Information Powered School](#).
- Read chapter 2(p.8-44), “Vision and Mission”. [Information Power](#).
- Read pages ix -9 [Planning Guide](#)
- Bring age appropriate multi cultural book to share. Include book review and lesson plan—due June 19

June 19, 2007 (Tuesday)

Topics for today:

- Visit: Chehalem Elementary School 555 SW Davis Rd. Beaverton, OR 97007 (503) 672-3515
12:30 Lisa Williams teacher librarian
- Orientation to George Fox Library Janis Tyhurst 3:00 Murdock Library
- Program administration, principles, and goals
- Multicultural book share
- Library handbook
- Library organization
- Discussion: program administration, vision, mission, planning for learning styles, cultural diversity.

Assignment:

- Read chapter 4 (pages 58-82) “Learning and Teaching” [Information Power](#).
- Read chapter 4” Professional Collaboration” (pages 36-51) and chapter 6 “Curriculum Mapping” (pages 65-73) [Information Powered School](#).
- Read p. 2-12 [Planning Guide](#) Goals and Objectives
- Vision statement due June 20.
- Non-fiction book, review, and lesson.
- Complete visitation form

Due:

- **Multicultural book, review, and lesson—post to Foxtale**
- Visitation sheet

June 20, 2007 (Wednesday)

Topics for today:

- Collaboration/flexible scheduling
- Learning and teaching
- Sharing of non- fiction books and lessons
- Discussion: Planning and teaching and learning
- Advocacy

Assignment:

- Read chapter 5 pages 83-99) “Information Access and Delivery”. [Information Power](#).
- Read chapter 5 “Collection Mapping”((pages 52-59) and chapter 7 “Enhancing student learning with technology” (pages 74-82) [Information Powered School](#).
- Mission statement due June 21

Due:

- **Vision statement --post to Foxtale**
- **Non-fiction book, review, and lesson-- post to Foxtale**
- Presentation topics

June 21, 2007 (Thursday)

Topics for today:

- Guest: Battle of the Books Barbara Gutzler, Cooper Mt. Elementary, Beaverton and Ann Sindelar-Trahin Erroll Hassell Elementary. 1:00 <http://www.oema.net/OBOB/>
- Guest: Resources Edith Fuller Portland Public Schools 3:00
- Information Access and delivery
- Resource sharing
- ‘Assessment’, Planning Guide, page 35
- Collection mapping
- Technology

Assignments:

- Read chapter 8 “flexible Access” (pages 83-93) and chapter 9 “Refurbishing for Learning”(pages 94-104) Information Powered Schools.
- Read p 13-19 “Goals and objectives” Planning Guide
- Goals and objectives. Due June 22
- How to share a resource

Due:

- **Mission statement-- Post to Foxtale**

June 22, 2007 (Friday)

Topics for today:

- **Guest: Marie Smith, author**
- **Author visitations**
- Flexible access and scheduling
- Library physical layout
- Resource share

Assignments:

- Read chapter 2” Leadership and the Practitioner”(4-15) and 3 “ Information Powered Professional development” (p.16-35) Information Powered School.
- Read pages 20-26 “Action plan” Planning Guide
- Presentation preparation
- Library notebook
- Action Plan due June 25

Due:

- **Sharing a resource-- Post to Foxtale**
- **Goals and objectives-- Post to Foxtale**
- **Article critique-- Post to Foxtale**

Week 2

June 25, 2007 (Monday)

Topics for today:

- Information Standards for student learning
- Oregon standards for information literacy
- Professional development
- Leadership

Assignments:

- Read chapter 3 (pages47-57), “Collaboration, Leadership, and technology”. Information Power
- Merchandising plan for award winning books due July 3

Due:

- **Action Plan ---- Post to Foxtale**

- Library notebook

June 26, 2007 (Tuesday)

Topics for today:

- Visitation: Oregon State Library Salem Patty Sorenson 3:00
- Collaboration, leadership and technology
- Advocacy and public relations

Assignments:

- Read chapter 10 (page 105-113). Information Powered School
- Read p. 14-26 Planning Guide
- Advocacy and public relations
- Merchandizing plan

Due:

- **Biography book ,review, and lesson due June 28**
- Site visitation

June 27, 2007 (Wednesday)

Topics for today:

- Visit Leah Griffith Newberg Public Library 2:00
- Advocacy plans
- Community engagement

Assignments:

- Read Chapter 7(pages 122- 135) “ Connections to the learning community”, Information Power.
- Read chapter 11(pages 114-131) “ Developing resources for the information powered school”.
Information Powered school.

Due:

- **Advocacy Plan -- Post to Foxtale**
- Site visitation

June 28, 2007 (Thursday)

Topics for today:

- Guest: Larry Parsons weeding 3:00
- Connections to the learning community
- Resources for an information powered school
- Programs
- Budgeting
- Presentations

Assignments:

- Read Chapter 9 “Refurbishing for Learning” (94- 104) Information Powered School
- Read Chapter 10 “Community Engagement” (105-114) Information Powered School
- Presentation development

Due:

- **Biography book , review and lesson-- Post to Foxtale**

June 29, 2007 (Friday)

Topics for today:

- Delores Johnson Instructor
- Battle of the Books, Great Books, and the Socratic method
- Literature circles
- What’s new in books
- Building influence for libraries today

Assignments:

- Read appendices in Information Power
- Work on presentations
- Merchandizing plan

WEEK 3

July 2, 2007

Topic for today:

- Guest Dottie Kamillos Western Mennonite Middle and High School. 3:00 Planning for a new library
- Merchandizing plans
- Evaluation of libraries (p.33 [Planning Guide](#))
- Library surveys
- Library remodel

Assignments:

Presentation preparation

Due:

Merchandizing Plan-- Post to Foxtale

July 3, 2007 (Tuesday)

Topics for today:

- Evaluation of Libraries
- Budget planning
- National teacher certification
http://www.nbpts.org/for_candidates/certificate_areas1?ID=19&x=47&y=8

July 4, 2007 (Wednesday) Holiday

July 5, 2007(Thursday)

Topics for today:

- Guest: Greg Lum, President of OASL professional
- Professional involvement
- Interviewing
- Presentations

Due:

Presentations –post to Foxtale

Websites for library reference:

http://www.eduref.org/lm_net/ll.html LM_Net websites for librarians

http://www.eduref.org/lm_net/ Subscribe to LM_Net listserv

[Surveymonkey.com](http://www.surveymonkey.com) Survey maker

<http://www.oema.net/lexiles/lexiles.htm> Lexile information

http://www.oema.net/intellectual_freedom.html Intellectual freedom

<http://www.oema.net/resources.html> Professional resources

http://wikis.ala.org/readwriteconnect/index.php/Main_Page New technologies—wikis, blogs, second life etc.

July 6, 2007 (Friday)

Topics for today:

- Library notebooks/files check
- Presentations
- Reflections
- Celebrate

Due:

Presentations –post to Foxtale

**Assignments:
Enjoy the summer!**

Grades will be based on the following assignments:

- Attendance
- Readings
- Daily participation
- Critique
- Mission Statement
- Vision Statement
- Goals and Objectives
- Action plan
- Site Visitations (Chehalem Elementary, Newberg Public Library. Oregon State Library)
- Staff Resource Sharing
- Merchandizing plan
- Book reviews and lessons (multicultural, nonfiction, and biography—new within last 3 years)
- Library Notebook / files
- Presentation

Grading:

A = 93% to 100%

B = 84% to 92%

C = 75% to 83%

D = 66% to 74%

If you have specific physical, psychiatric, or learning disabilities and require accommodations, please contact the Disability Services office early in the term so that your learning needs may be appropriately met. You will need to provide current documentation of your disability to Disability Services. For more information, contact Rick Muthiah, Director of Disability Services (ext. 2314 or rmuthiah@georgefox.edu), or go to ds.georgefox.edu.

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Alignment Matrix

Course Outcomes	INTASC Standards	Conceptual	Assessment
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Think Critically

Transform Practice

Promote Social Justice

	Proposed TSPC standards	Framework	
To explore the role of the school media center within the school environment	1(A-D) 4(A-C), 5 (A-D),6 A-D)	TC, TP, PJ	Presentation
To define vision, mission, and goals of the library media center.	1 (A-D) 2 (A-C), 3 (A-C)	TC, TP, PJ	Written statements
To make decisions on data analysis to develop policies, and achievements.	3(A-C)4(A-C), 6 (A,B)	TC, TP, PJ	Survey
To develop advocacy programs for plans, policies, and achievements.	2 (A-C)5 (A-D),6(A,B)	TC,TP, PJ	Merchandizing plan