

## INTERNSHIP CREDITS

**CMCO majors** are required to complete 2 units of Internship credit.

**Communication Arts and Organizational Communication** majors are required to complete 3 units of internship credit.

You must be able to document 30-45 hours of work during the semester for every 1 unit of internship credit (2-3 hours a week average). A 2-credit internship requires 60-90 hours of documented work during the semester (4-6 hours a week average). A 3-credit internship requires 90-135 hours of documented work during the semester (6-9 hours a week average).

The averages listed above are just that, averages. How you obtain your total number of hours is up to you. For example, you may work less hours one week, but more hours the next week. Some internships, like wedding planning, may only log an hour or two during the week, but then log 10-12 hours at a Saturday wedding.

Internships completed during the regular Fall or Spring semester are included in your regular tuition fees.

An internship completed over the summer semester will require you to formally register for summer school and you will be required to pay summer school tuition.

You may NOT begin documenting hours for your internship until you are officially enrolled in the formal internship class (COMM 275/475 or CINE 275/475).

While the Department has established a minimum number of required internship credit for graduation (Comm Arts/Org Com = 3, CMCO = 2) a student *may* take up to a total of 10 credits of internship towards graduation. This is often achieved by completing more than one internship over the course of several semesters.