Welcome

On behalf of George Fox University, we want to welcome you to our country and our university. It is a great pleasure to have you as a member of our community, and we hope your time here will be an opportunity for much growth. We trust you will develop not only mentally, physically, and emotionally, but also spiritually, and that you might find joy and peace and purpose and direction for your life.

The purpose of this handbook is to help give you guidelines for understanding a new culture.

Each university has its codes of behavior, so it is important that you not only try to understand the ways of America in general, but George Fox University in particular. Read the following material carefully and keep this handbook as a reference during your stay with us.

International Student Services is your source for information, advice, and sharing. Upon your arrival, come in and let us meet you.
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As a community we urge each member to become the kind of person and live the kind of life that Jesus Christ taught and modeled. We believe such a life is described by the “fruit of the spirit” as listed in Galatians 5:22-23. These fruits include love, joy, peace, patience, kindness, gentleness, goodness, faithfulness, and self-control.

We believe the Bible teaches that all persons are created in God’s image and that God actively seeks renewed relationships with every individual. We regard each person with love and respect, so we avoid discrimination, abusive or manipulative actions, and gossip or mean-spirited behaviors.

Our lifestyle excludes immoral practices. In regard to sexual morality, we believe that only marriage between a man and a woman is God’s intention for the joyful fulfillment of sexual intimacy. Sexual behaviors outside of this context – including adultery, promiscuity, sexual abuse, and homosexual practice – are inconsistent with God’s teaching.

For a community to be, its members must live with integrity. This includes honest academic work, telling each other the truth, keeping our promises and living so our actions match our words.

The university is eager for each member of the community to grow spiritually. We encourage involvement in activities designed to nurture spiritual growth. This includes Bible study, small prayer groups, service opportunities, chapel attendance and participation in a local church.

Our goal is to help each community member to think the same way as Christ thought. We avoid gambling, not only to practice good stewardship of our resources, but also to prevent welcoming greed inwardly.

While we recognize that committed Christians differ in how they view the consumption of alcoholic beverages, it is clear that the improper use of alcohol by students, faculty or staff could bring much harm to the communities of George Fox University. The use of alcohol by traditional undergraduate students is not allowed at any time they are enrolled at the university.

The presence or use of illegal drugs or alcoholic beverages is not tolerated on any George Fox University campus, nor is the illegitimate use of prescription drugs. The use of tobacco is not permitted in any George Fox University building or by
employees or traditional undergraduate students. These lifestyle standards reflect the university’s mission, faith commitments, values, and our rich heritage. They are intended to facilitate our life together at George Fox University.

You may not agree with some facets of the university’s behavioral expectations, but by enrolling as a student here, you have agreed to live according to the expectations outlined in this handbook and the George Fox University Student Handbook (studenthandbook.georgefox.edu).

Students who make decisions to violate the university’s lifestyle expectations are held responsible for their actions through a process of community accountability. The process is intended to be redemptive, restorative, and to assist the student in making better decisions in the future. Consequences given are appropriate for each situation. Some violations may result in a short- or long-term suspension or dismissal from the university.

If you have any questions regarding the lifestyle expectations, please contact the dean of students or associate dean of students in the Student Life office.

The undergraduate student handbook has a more thorough explanation of the community standards that are required of all students. Please review all the policies to ensure you understand all the community expectations. You can view the entire Student Handbook at: studenthandbook.georgefox.edu.

ORIENTATION

A special orientation is provided for new international students before each semester by International Student Services. During this orientation, new international students are introduced to the George Fox campus layout, lifestyle, and academic programs. They also become familiar with banking and shopping in the Newberg community. International students who have not yet proven their English proficiency meet with the faculty from the English Language Institute and take English placement tests. In addition, international students then participate in the orientation program for all new students.

Students are required to attend all orientation events unless noted otherwise in the published orientation schedule. Attendance provides international students an opportunity to interact with American students and become integrated into campus life.
UNITED STATES IMMIGRATION ASSISTANCE

International Student Services is the advisement center for international students. Contact the director, Alex Pia, or assistant director, Dianna McIntyre, if you have questions about U.S. immigration regulations.

F-1 Student Status
Any student who is not an American permanent resident must have F-1 status in order to attend George Fox University.

F-1 student status may be granted to an international student who has a valid I-20 form before leaving the home country. The I-20 form is issued by the designated official of George Fox University and is sent from the United States. The I-20 form is validated at the point of entry into the United States.

An international student must obtain a passport, visa, and exit permission from the home country. A student must have a valid passport at all times while in the United States.

The I-20 Form
Three essential facts are established by the I-20:
1. The F-1 student is prepared academically for the proposed program of study.
2. The F-1 student is proficient in the English language. If not, the international student will be approved to enroll in the English Language Institute to develop the English skills necessary for success in regular academic classes.
3. The F-1 student is financially able to cover all expenses for the time of attendance at George Fox University.

Maintaining F-1 Visa Status
It is extremely important for you to maintain your F-1 visa status while in the United States. Failure to maintain the terms and conditions of your F-1, nonimmigrant, status is a ground for removal from the United States (deportation).

To maintain F-1 status, the students must:
• Pursue a “full course of study” at the school listed on the currently valid Form I-20 during every semester except during official school breaks, or unless approved under a specific exception in advance by the Designated
School Official (DSO).

Definition of full course of study:
• Undergraduate students = at least 12 credits per semester
• Graduate students = at least 8 credits per semester

Abide by the F-1 grace period rules.
• Students may enter the U.S. up to 30 days before the program start date listed on Form I-20.
• F-1 students may remain in the U.S. for up to 60 days beyond the completion of the program of study.
• An F-1 student who has been granted an authorized withdrawal by a Designated School Official (DSO) may remain in the U.S. for up to 15 days following the withdrawal noted in the Student and Exchange Visitor Information System, to prepare to depart the U.S.
• A student must leave the U.S. immediately if he terminates his studies or violates his F-1 status.

Employment
• F-1 students should not work unless specifically authorized under immigration regulations.
• During the first academic year (eight months) at George Fox University, an F-1 student may work only at campus jobs under student employment agreements made prior to admission to George Fox University.
• We recommend students NOT work their first semester.
• Please speak to the International Student Services staff regarding issues concerning employment, internship (practical training), or financial hardship.
• Report changes of address to International Student Services within 10 days of the change.

If you have any questions about maintaining your F-1 visa status, please see the International Student Services Web page (georgefox.edu/intlstudents/index.html) or contact the International Student Services staff.

Updating the I-20 Form
The initial I-20 form and F-1 student status can continue unchanged as long as enrollment is full time and progress is being made toward graduation at George Fox University.

Contact ISS with changes to your I-20 Form (*SEVIS record*) within 10 days of the change. Generally, updating the I-20 form is necessary for the following reasons:
• The student has applied for Curricular Practical Training (CPT) or Optional Practical Training (OPT).
• The F-1 student will be leaving the United States for more than five months.
• The financial conditions of the current I-20 have significantly changed, such as the loss or gain of a major financial support category.
• There is a significant change in the study plan of the F-1 student, such as a change of major or educational level.

Students should apply for a new I-20 no less than one week before departure. No I-20 forms will be guaranteed if the notification is made less than one week in advance.

Traveling Outside the United States

Before traveling outside the U.S., the student should have a:

• Valid, endorsed I-20 form, signed by an International Student Services staff person. This signature verifies that you are a full-time enrolled student at George Fox. This signature (located on page 3 of your I-20 form) is valid for one year.
• Valid passport (at least six months into the future).
• Valid visa. You will need this to return to the U.S.

Depending upon your country of citizenship you may need a visa to enter a third country such as Canada or Mexico. If you plan to travel to a third country, contact the appropriate country consulate for visa requirements.

Employment in the United States

International students are expected to show proof of sufficient financial resources for admission and are rarely eligible to work. Because of U.S. immigration regulations, off-campus employment is almost never granted. The Green Card, the identification card that allows resident aliens to work, is issued by U.S. immigration only to immigrants. It is not available to F-1 students.

During the first academic year (eight months) at George Fox University, an F-1 student may work only at campus jobs under student employment agreements made prior to admission to George Fox University. International Student Services recommends students not to work their first semester.

Issues concerning employment, internship (practical training), or financial hardship should be discussed with the staff of International Student Services before crises occur.
Transfer to Another College or University in the United States

Students who wish to transfer should consult with International Student Services to determine procedure.

Students who plan to transfer must also contact the Office of the Registrar to go through the process of officially withdrawing from the university.

FINANCIAL AID

George Fox University offers limited financial aid to international students. Assistance is available to selected students whose applications for aid have been approved by the International Students Admission Committee before admission to the university.

Students are expected to have enough money available to pay for necessary expenses in addition to tuition, room and board, and other fees. Necessary expenses include textbooks (up to $450 per semester), medical expenses not covered by the Student Insurance Plan (at least $200), and bedding, sheets, and blankets (approximately $100). In addition, students should include in their budget extra money for entertainment and emergencies.

Students who have an emergency need for money may petition the student government for a loan.

HOUSING

Placement in University Housing

Unmarried full-time students who are 22 years of age or younger as of Sept. 1, including international students, live in university housing. Students may apply for exemption from on-campus residency with forms available in the Office of Student Life. Only students with extraordinary circumstances are considered for exemption.

Housing is assigned to international students in the same manner as it is assigned to all other students. When a student’s tuition deposit is received by the Office of Undergraduate Admissions, an admission staff member informs the housing office, which then assigns housing to the student.
International students most often are placed in residence halls because there they have access to many English-speaking students. However, juniors and seniors who have attended George Fox University for at least one semester may apply to live in university apartments and houses during housing sign-ups in the spring.

Roommates
During the first year at George Fox University, every international student will most likely have an American roommate. This helps international students become integrated into the life of the university more quickly and gives them an opportunity to use English often.

Students who are incompatible with their roommates may request a change starting in the third week of the semester. A student who wants to change rooms must find a new roommate. Only in unusual situations will the housing office look for a new roommate for a student.

Students must petition for a room change and wait for the approval of the director of Housing before they are allowed to move.

Telephones
Residence hall rooms, apartments, and houses are equipped with telephone jacks. You must provide your own telephones. Voice mail service is already in place. Roommates and housemates share a telephone number. International students may want to purchase a calling card that provides international service.

Fines
Like all other students, international students are subject to fines for property damage and infractions of policy. For example, there are fines for changing rooms without authorization, for loss of keys, and for leaving school without checking out of the room.

Storage
The university provides limited summer storage for the belongings of students. Like other students from outside the Northwest, international students are given top priority for storage of belongings during summer vacation. Their belongings must be tightly boxed up and well marked with a return address. A student’s belongings cannot be stored for more than one semester after the end of summer vacation.
Vacation Housing
Residence halls are closed during the Christmas holiday and spring break, but some rooms could be made available for international students desiring to live on campus during these holidays. They must contact the International Student Services Office and be informed of what procedures apply to this housing request. International students are also encouraged to discover possible vacation housing early in the semester. Some possibilities for housing are American friends, international students who live off campus, and American families.

Student housing is not available until the first day of international student orientation for international students just beginning their studies at George Fox University. For returning students, all residence halls and suites close at noon on the day after the last day in the semester and reopen at 1 p.m. on the Sunday before the first day in the new semester. Students need to make travel arrangements with these dates in mind. International students should expect to find housing at a local hotel at a cost of approximately $60 to $120 per day if they arrive before on-campus housing is open or plan to stay after housing is closed for the school year.

Summer housing is available only to students who are participating in the international student summer program or summer student on-campus employment.

Meals
Students who live in residence halls are allowed to prepare snacks in their rooms or in the residence-hall kitchens. However, these facilities may not be used for preparing meals on a regular basis. Meals are to be eaten in the university dining room.

All students who live in university housing must participate in the university meal plan. Students pay for the meal plan at the beginning of each semester. Students who are on the 21 meal plan may eat up to 21 meals in the dining room per week. A wide selection of foods is available at all times. A deli bar and a salad bar also are provided.

If a student has a documented medical condition that requires a specialized diet that cannot be provided through the meal plan, he or she may apply for an exemption from the meal plan; however, an exemption will not be given merely because the university food does not taste the same as the food from the international student’s home country.

The food service (Bon Appétit) welcomes suggestions from students for improving the menu.
Furnishings
Each student is provided with a bed, a dresser, a desk, and a closet. Bedding is not provided, so students should bring a pillow, blankets, and sheets (extra long), or be prepared to buy them upon arrival.

Laundry
Card-operated clothes washers and dryers are available in each living area for student use.

PART VI HEALTH CARE

Health and Counseling Services
Health and Counseling Services at George Fox University provides students with medical care and guidance about health concerns. Except in the case of a life-threatening emergency, always check with Health and Counseling Services for help with any illness or injury before you consult a doctor. The medical staff will guide you to a better understanding of the American medical care system, help you make a plan to meet your medical needs, and help you get to a doctor if needed. Always contact Health and Counseling Services with any medical, dental, or health questions quickly. There is no charge to use Health and Counseling Services. (When you go to Health and Counseling Services, bring someone with you who can help you with translating, if necessary. This will help both you and the medical staff to understand and do what is best for you.)

Health History Form
Every George Fox University student must complete the health history form. The health history form will be available online in your MyGFU account after your admission deposit has been received.

Your truthful answers to the questions on this form will help the medical staff care for you if you are ill or injured. Medical information is used only in Health and Counseling Services and is not shared with anyone else unless you give your permission.

Immunizations
The State of Oregon Public Health Department requires all international students to provide documentation that they have received the measles/mumps/rubella (MMR) vaccination.
What is the Measles (MMR) immunization?
Chinese: immunize.org/vis/ch_mmr03.pdf
Japanese: immunize.org/vis/jp_mmr03.pdf
Korean: immunize.org/vis/ko_mmr03.pdf
Spanish: immunize.org/vis/spmmr.pdf
Every George Fox University student must complete the MMR vaccination form. The form will be available in your MyGFU account after your admission deposit has been received.

The form requires you to submit, in English, that you have had two measles/mumps/rubella immunizations and the month, day, and year when you received it. You must have this required immunization by the first day of classes or you will not be allowed to attend classes.

If you do not bring documentation showing that you had this immunization, you will have to get it at your own expense when you register for courses. The cost is about $10 for each shot, and it may be paid by cash or check at the time of immunization.

**Health Insurance**
All international students must subscribe to the Student Insurance Plan and will be billed for it. Estimated cost of this plan is $1,460 for 12 months of coverage. In addition, plan to have a minimum of $200 available in case you need to see a doctor or dentist. This will pay for medical expenses that the Student Insurance Plan does not pay for.

Medical care is expensive in the United States. Visits to a doctor’s office cost at least $100, and hospital visits are at least $500. The cost of medical services and supplies is added to this amount.

The coverage of the Student Insurance Plan may vary from year to year. A copy of this year’s plan summary is available on the George Fox University website, georgefox.edu/offices/heacou/insurance.html.

The Student Insurance Plan does not pay for eyeglasses, dental care, or for any physical problems that started before you enroll in the plan.

*In the United States, antibiotics are available only if you see a doctor first.* The doctor writes a prescription that you must take to a pharmacy to buy the medicine. An antibiotic can cost $15 to $90.

George Fox University is *not* responsible for your medical and dental bills. You must be prepared to pay for any care needed. Most doctors expect you to pay at the time you see them for care. Check with Health and Counseling Services on campus for...
Disability Services

The Disability Services Office (DSO) coordinates services for students with disabilities. This office also promotes campus awareness of issues and needs related to people with disabilities.

The DSO works with a student to arrange appropriate academic adjustments, modifications, or services given the context of a particular class or area of campus. Services have included note taking, exam accommodations, arrangements for priority seating, and adaptive technology. Students desiring services for a disability are encouraged to contact Disability Services as early as possible to make arrangements for necessary support services. A service request form and current documentation of the disability are needed before accommodations can be provided. More details are available at ds.georgefox.edu, or call the office at ext. 503-554-2314.

### PART VII ACADEMIC INFORMATION

All international students must provide proof of English language proficiency. New undergraduate students may meet this requirement by submitting official scores on the Test of English as a Foreign Language (TOEFL; see toefl.org) or the International English Language Testing System (IELTS; see ielts.org) at the following levels or higher.

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<th>Minimum Total Score</th>
<th>Minimum Writing Sub-score</th>
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<tr>
<td>Internet-based TOEFL</td>
<td>80</td>
<td>21</td>
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<tr>
<td>IELTS</td>
<td>6.0</td>
<td>6.0</td>
</tr>
<tr>
<td>Paper-based TOEFL with test of Written English</td>
<td>550</td>
<td>5</td>
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A student must achieve both the minimum Total Score and the Writing Sub-score to qualify for direct admission as a regular student. If your English language proficiency is below the listed admission standard, or if you did not submit English test scores, you will enroll in the English Language Institute (ELI).

At the beginning of each semester, new students take the
ELI placement test to enable faculty to place them appropriately in the intermediate, advanced level, or high advanced level. Returning students are placed based on their progress during the previous semester.

Please discuss any concerns about your placement with your instructors, your advisor, and the program director within the first two weeks of the semester so it will be possible to make adjustments, if appropriate.

Successful completion of the ELI’s intensive English program is the ideal way to demonstrate an acceptable level of English language proficiency and qualifies students for admission as regular full-time students. Students who successfully complete the high advanced level of the ELI are exempted from the TOEFL or IELTS test requirement and therefore are encouraged to focus on developing their English in academic and social contexts, not preparing for the TOEFL.

English Language Institute
The purpose of the English Language Institute is to develop the academic English skills of students and to raise their level of cultural and spiritual awareness in order to prepare them for academic and social success at George Fox University.

The English Language Institute (ELI) offers three levels of English instruction, from intermediate to high advanced. The first level concentrates on basic language skills, and the intermediate level develops academic English skills. In the advanced and high advanced levels, students enroll for George Fox University credit in a designated regular academic course with support courses taught by ELI faculty. The structure of the levels may change according to the ELI enrollment.

Students in the intermediate level also may enroll for credit in one George Fox University activity course (physical education or music) per semester.

Payment of tuition for the English Language Institute program enables students to enroll in 14 or 15 hours of intensive English courses plus 1-4 additional hours of regular George Fox University credit courses, with permission, as described above. ELI students may not take more than 18 total hours of course work per semester.

Transition into Regular Courses
ELI students become eligible to enroll as regular full-time George Fox students after they fulfill all of the following: 1) Write at level 4.5 or higher on the ELI writing test.
2) Successfully complete the high advanced level of the ELI with a grade of at least C in every class.
3) Earn a grade of at least C (no less than 70 percent) in the designated regular academic course.
4) Receive the recommendation of ELI faculty based on English language skills and academic performance.

After completing the ELI, international students must enroll for at least 12 credits and no longer qualify for an ELI scholarship. During their first semester they also take ESLA 295 Writing Tutorial to support them in the transition process.

Students receive academic credit for their intensive English course work as follows: up to 16 credits for 100-level courses and up to 29 credits for 200-level courses. Of these, up to six 200-level intensive English credits fulfill the general education requirement for Global and Cultural Understanding, and the remaining intensive English credits count as elective credit toward a bachelor’s degree.

Academic Resource Center (ARC)

The Academic Resource Center (ARC), housed on the second floor of the Newberg campus’ Murdock Learning Resource Center (library), consists of three primary branches: Writing Services, Academic Coaching, and Tutoring Services.

- Consultants provide writing services by giving guidance and feedback to students engaged in the writing process. ARC consultants are students from various majors who have strong writing skills in their disciplines.
- Academic coaching consists of one or more meetings with an ARC consultant to discuss strategies for success. Everyone can benefit from sharpening skills in areas that support learning. Individual advising might include topics such as reading strategies, note-taking skills, preparation for exams, and time management. Handouts on these and other topics are available in the Academic Resource Center. The center’s website, arc.georgefox.edu, also includes links to other learning-related resources.
- Students desiring tutoring services for specific courses should first go to labs on campus that offer discipline-specific tutoring (e.g., math or languages). If such services do not exist, students can check to see if an ARC consultant has experience with the course or discipline. An appointment can then be made with the ARC consultant.

Additional information about the Academic Resource Center is available at arc.georgefox.edu.
SPIRITUAL LIFE PROGRAM

Spiritual Life programs offer George Fox University students a source of Christian inspiration and instruction through music, speakers, and faculty and student participation. Full-time (12 credit hours or more) undergraduate students are required to fulfill 21 spiritual life credits per semester. Spiritual life credits may be earned by attending any of the events listed on the spiritual life calendar. Attendance is recorded by swiping your card at each chapel or signing in on the sheet provided. Spiritual Life credits may also be earned by attending designated Bible studies or the Chinese fellowship. Contact the International Student Services staff for more information about alternative options for earning spiritual life credit.

Students may keep track of spiritual life credits they have earned through MyGFU. There is a process of accountability for students who do not meet the requirement of 21 spiritual life credits. This process, as well as other details, can be found online at: spiritualife.georgefox.edu

TRANSPORTATION

Newly Arriving International Students
Transportation from Portland International Airport to George Fox University is provided for newly arriving international students by the university. Taxi and shuttle service are also available.

Transportation for additional trips to and from the Portland International Airport is the student’s responsibility. Below are some options for transportation between Newberg and the Portland area.

Public Transportation
There is minimal public transportation within the city of Newberg. Most international students depend upon friends with cars or bicycles for transportation.

The city of Newberg runs a shuttle bus between Newberg and Sherwood. From Sherwood there is access to the Tri-Met public bus system that serves the greater Portland area.
International students may visit the International Student Services web page (georgefox.edu/intlstudents) for links to Tri-Met public transportation and Amtrak (train) web pages.

Automobiles
Some international students choose to buy a car. If you buy a car, you must follow Oregon motor vehicle law. You must:

a) Obtain a driver’s license. See the International Student Services web page for information on how to apply for an Oregon driver’s license: georgefox.edu/intlstudents/drivers_license.html.

b) Insure your car before you drive it

c) Register your car with the Division of Motor Vehicles

You can have serious legal and financial problems if you drive a car without insurance. Oregon law requires that you have liability insurance, which pays for any damages to the other driver and vehicle in case of an accident. Do not drive without insurance, not even around the corner. If you cause an accident, you will have to pay for any damages that your car causes, including medical expenses. In some cases, this can be many thousands of dollars. Even if the accident is not your fault, you will lose the right to drive in Oregon if you do not have insurance. And even if there is no accident but a police officer finds that you have no insurance, your driver’s license will automatically be suspended for one year.

The cost of liability insurance averages $400 for six months if you have had an Oregon license for six months or more. However, insurance can be as high as $1,200 a year depending on your age, gender, driving record, car model, and where you received your license. Be sure to check with several insurance companies to find your lowest individual rate.

PART X STUDENT ACTIVITIES

Because most students live on campus, George Fox University provides many activities during the school year. All students are encouraged to participate in these activities. Special activities are also scheduled for international students. Students will be notified of these events.

Sports
Sports participation is encouraged at three levels:

1. Intercollegiate athletics are for serious athletes who have been invited to compete on a school team.

2. Intramurals are sports competitions and tournaments open to all George Fox students. Interested international students are welcome to sign up for various intramural sports offered at
different times of the year.
3. Personal fitness is made easier by George Fox University’s sports facilities. The fitness center, track, and tennis courts are open to all students.

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Clubs and Activities
The International Club seeks to plan activities of interest to international students and encourages both international and American students to participate. The number of activities planned by the International Club depends upon the interest of the students in any given year. Dates and locations for activities are generally communicated through e-mail.

Another organization that you should definitely consider joining is Fox Friendship Families. Being associated with an American family can be very helpful when you first arrive in a foreign country.

All of these opportunities result in development of close relationships, deepened understanding of others’ cultures, and lots of fun and laughter.

ILLNESS AND MEDICAL EMERGENCIES

Non-emergency Medical and Counseling Problems
If you become sick or do not feel well and it is not a medical emergency (life-threatening):
First, contact Health and Counseling Services, ext. 2340, between 8 a.m. and 5 p.m., Monday-Friday.
When Health and Counseling Services is closed:
1. Contact your RA (resident assistant) or AAC (assistant area coordinator). They have access to basic first aid and medical supplies.
2. Contact your AC (area coordinator) who can help you arrange
urgent medical care.
3. Contact International Student Services (ext. 2643 or 2649). Be sure to contact International Student Services if you have gone off-campus for medical assistance.
4. You may also go to Newberg Urgent Care (503-537-9600). Newberg Urgent Care is not a preferred provider on the student medical insurance, so students may be required to pay 50 percent or more of the expense.

Important note: Going to the hospital is very expensive. Going to the hospital should be for emergencies only.

Medical and Counseling Emergencies
Contact your RA or AC immediately. If they are not available call an AC from another living area. If you are unable to contact any of the ACs, call the Student Emergency Response System at 503-554-2090 or call 911 (9911 on campus).

Campus Security
To contact Security Services, call ext. 2090 (available 24 hours per day, seven days per week).

PART XII CAMPUS SERVICES

Mail Services
All George Fox students have access to Mail Services through three locations:
• University Mail Services, located in the North Street Annex across from Ross Center. Open Monday–Friday, 8 a.m.–4:30 p.m.
• SUB Post Office, located in the Student Union Building.
• Beebe Post Office, located in Beebe residence hall.
All students have a mail box. Student mail boxes are located in either the SUB Post Office (#5361-5999) or Beebe Post Office (#4001-5160).

Student address for a box #4001-5160:
Name of student
George Fox University
418 N. Meridian St. #______
Newberg, OR 97132-2695

Student address for a box #5361-5999:
Name of student
George Fox University
420 N. Meridian St. #______
Newberg, OR 97132-2699
Mail services available at University Mail Services include:

- Sale of stamps, envelopes, padded envelopes, shipping supplies.
- E-mail notification is sent regarding incoming packages. Photo ID and signature are required when picking up packages.
- Outgoing package and letter services, including international mailing needs.
- Fax services — 503-554-3834 (there is a charge for incoming and outgoing faxes).

**MyGFU**
MyGFU is an online system that enables students to log in to their own personal information. MyGFU is a secure, password-protected system, ensuring that only you can access your personal information. Students also use MyGFU to register for classes and track their progress toward graduation.

Students access MyGFU by going to their student service center at mygfu.georgefox.edu. For tutorials and instructions for using MyGFU, go to resources.georgefox.edu and choose the PeopleSoft instructions.

**Bruinmail (e-mail system)**
The e-mail system at George Fox is called Bruinmail. It is accessed through a Web interface (bruinmail.georgefox.edu). Class and campus information and announcements are communicated through Bruinmail. Students are responsible for checking their Bruinmail frequently.
PART XIII  NEWBERG CAMPUS MAP

GEORGE FOX UNIVERSITY
Newberg Campus
414 N. Meridian St., Newberg, OR 97132

Page 20
1 Amphitheater, E6
2 Armstrong House, A2
3 Art Annex, B6
4 Bauman Auditorium, B6
5 Brougher Hall, B5
6 Centennial Tower, C4
7 Center Street House, A6
8 Colcord Memorial Field, D6
9 Costume Shop, D1
10 Edwards-Holman Science Center, B5
11 Financial Affairs Office, B2
12 Fry House, D2
13 Heacock Commons, C4
14 Hoover Academic Building, B4
15 Lemmons Center, B5
16 Lyda House, H6
17 Media Communication Center, A6
18 Meridian Street House, A2
19 Virginia Millage Memorial Rose Garden, B5
20 Minthorn Hall, C5
21 Moore House, C2
22 Morse Athletic Fields, G8
23 Murdock Learning Resource Center, C5
24 North Street Annex, C5
25 Pennington House, B2
26 Plant Services, G8
27 Prayer Chapel, E4
28 River Street House, B3
29 Ross Center, C6
30 Security Services, A3
31 Sheridan Street House, A2
32 Stevens Center, B3
33 Student Union Building, C4
34 Tennis Courts, D5
35 University Fund Office, A2
36 University Store, D4
37 Villa Academic Complex, G4
38 Wheeler Sports Center, E7
39 Wood-Mar Hall, B5
40 Woodward House, C2

Student Housing
41 Barclay House, F6
42 Beals House, C2
43 Beebe Residence Hall, E3
44 Campbell House, A6
45 Carey Residence Hall, E3
46 Chapman House, D1
47 Coffin Residence Hall, G6
48 Edwards Residence Hall, D4
49 Fell House, E1
50 Fulton Street House, B7
51 Gail House, F4
52 Gulley House, E2
53 Hancock Street House, C1
54 Hester House, C2
55 Hobson Residence Hall, F3
56 Hoskins House, C2
57 Kelsey House, B6
58 Kershner House, F3
59 Le Shana Residence Hall, G6
60 Lewis Apartments, G3
61 Macy Residence Hall, G3
62 McGrew House, D2
63 Munn House, F5
64 Newlin Apartments, B6
65 North Street House, F5
66 Parker House, D2
67 Pennington Residence Hall, C3
68 Riley House, D1
69 Schomburg House, A6
70 Skyes House, C7
71 Sutton Residence Hall, G3
72 Villa Road House, H7
73 Weesner House, E2
74 Weesner Village, E3
75 Wilder House, F2
76 Willcuts Residence Hall, E3
77 Winters Apartments, B2
78 Woolman Apartments, C1

Parking
79 Bauman/Ross Center Parking Lot, C7
80 Fulton Street Parking Lot, G7
81 Hoover/Wood-Mar Parking Lot, A4
82 Pennington Parking Lot, C3
83 Stevens Center Parking Lot, A3
84 Villa Road Parking Lot, H4
PART XIV  NEWBERG CITY MAP
PART XV  QUESTIONS

If you have any questions or problems about life or academics at George Fox University, you will find many friendly people who are willing to help. Remember that International Student Services is your office, and we are here to counsel you and to help you find answers.
Contact Information
Alex Pia
Director of International Student Services
503-554-2643 (on campus ext. 2643)
apia@georgefox.edu

Dianna McIntyre
Assistant Director of International Student Services
503-554-2649 (on campus ext. 2649)
dmcintyre@georgefox.edu

georgefox.edu/intlstudents