Shorthand for Notetaking - Notehand

- Some common forms of notehand include spelling every day words phonetically eg. says = saz, days = daz.
- Another notehand technique is to **develop abbreviations** for words that are used frequently in the course.
  - eg. Real Numbers - R
  - Natural Numbers - N

As long as you have the word spelled out correctly somewhere in your notes, you can refer back.

- Leave out the "the's, a's", etc.
- Use symbols when you can
  - & for and
  - B for but
  - X for except
  - etc.

- Leave out vowels.
  - between =btwn
  - among = amng
  - patient =ptnt

- If there is a simple symbol, use it
  - \(^1\) = primary
  - \(^2\) = secondary
  - \(\heartsuit\) = heart
  - \(\forall\) = for each

- \(\therefore\) = therefore
- \(\exists\) = there exists
- \(\ni\) = such that
- \(\in\) = is an element of

- **PRINT** key words. The eye and brain recognize print faster and you will remember it longer.

From [http://www.richland.edu/staff/jodell/notes.html](http://www.richland.edu/staff/jodell/notes.html) (accessed 11/9/05)