



## VP OF COMMUTER LIFE

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*Central Committee*

### **DESCRIPTION**

This person is responsible for representing commuter and off-campus students. He or She will be responsible of overseeing commuter representatives to provide adequate communication between ASC and commuter students. The VP of Commuter Life will serve as a resource for commuter students and will work to provide opportunities for them to connect to other students and the campus.

### **QUALIFICATIONS**

This person must have the ability to lead, motivate and direct individuals, have strong analytical and communication skills, be self-motivated and capable of attending to details. This individual must be creative, organized and detail-oriented, and uphold and stand behind the Lifestyle Agreement.

Applicants must be full-time students (minimum of 12 credit hours) in good standing with George Fox University for the duration of the time they hold their position. A minimum cumulative GPA of 2.5 is required at the time of application and must be maintained for the duration of the position.

### **RESPONSIBILITIES**

- Call weekly meetings of the Commuter Campus Representatives
- Lead the Commuter Representatives to effectively represent and serve the commuter student body
- Meet twice a month with the ASC Advisor
- Meet twice a month with the ASC President
- Be aware of commuter student discipline policies and community issues
- Serve as a liaison between commuter students and administration on policy issues
- Advocate for the needs of commuter students with administration
- Meet regularly with the Vice President of Student Life and Dean of Community Life
- This person will be responsible for the maintenance of the Commuter Lounge (FoxHole)
- This individual will ensure the facility is clean, orderly, and fully operational
- Must possess a general knowledge of equipment operation and desire to serve students
- Keep commuter students in-the-know about all ASC Activities and Programs
- Help create a welcoming and nurturing environment for all commuter students

**APPLY ONLINE – [ASC.GEORGEFOX.EDU](http://ASC.GEORGEFOX.EDU)**

- Encourage commuter student involvement alongside the commuter representatives
- Provide opportunities for commuters to interact with students who live on campus at least twice a month
- Ensure proper planning and execution of specific commuter events (i.e. commuter Lunches) with the help of four commuter representatives
- Advocates for engagements and retention of commuter students
- Assist struggling commuter and be a resource for students who want to get connected to campus

## **CENTRAL COMMITTEE RESPONSIBILITIES**

- Attend weekly Central Committee meetings (approx. two hours)
- Submit a written monthly report by the last day of each month
- Complete a program evaluation for all activities and projects as needed
- Attend all leadership forums as required by Central Committee
- Attend Leadership Training and In-Service
- Have scheduled office hours (10 hours per week minimum)
- Abide by all GFU community lifestyle standards as outlined in the Student Handbook

## **TIME COMMITMENT**

- 15-20 hours per week (approximately, including minimum office hours)
- Needs to be flexible
- For payment inquiries, visit the ASC offices