



PRESIDENT

(President & Vice President run on a joint ticket)

DESCRIPTION:

This person is responsible for overseeing all activities of ASC student government, and representing students' interests to the administration. They will be a resource person to the Central Committee members.

QUALIFICATIONS:

This individual must be well organized, detail oriented, assertive, in touch with student needs, possess administrative skills, able to motivate peers and challenge them to do their best, willing to invest time and energy in the position of President, and comfortable in a leadership role. This applicant must be either a junior or senior. A minimum cumulative GPA of 3.0 is required.

TIME COMMITMENT:

20-25 hours per week (approximately, including a minimum office hours).

On call for extra hours per week as needed for ASC

Need to be flexible

GENERAL RESPONSIBILITIES:

1. Chair all Central Committee meetings and using Robert's Rules of Order Revised.
2. Be an advisory ex-officio member of all ASC governing bodies.
3. Be empowered to appoint the Vice President as the President's representative at any meeting, function or activity the President is unable to attend.
4. Chair/organize all Student Leadership Forums or Town Halls.
5. Authorize expenditure of all funds of the ASC.
6. Work with Vice President as ASC student government's official representative to the administration and the community (i.e., University President's cabinet).
7. Meet weekly with the ASC Advisor.
8. With ASC Vice President, meet regularly with the Vice President of Student Life and Dean of Community Life.
9. Select ASC student government representatives to serve on Faculty Committees.
10. Serve as a member of the ASC Finance Committee.
11. Speak at official University Functions (Board of Trustee meetings, Parents Weekend, Orientation, etc.)
12. Serve as a student representative on the Student Board of Appeals.
13. Meet at least twice a month with all Central Committee members.
14. Be a student Representative for the Undergraduate Admissions Committee and Academic Appeals Board.
15. Meet bi-weekly with the Foxhole manager.

CENTRAL COMMITTEE RESPONSIBILITIES

1. Attend weekly Central Committee meetings (approx. two hours).
2. Submit a written monthly report (deadline set by ASC advisor).
3. Attend all ASC activities.
4. Abide by all GFU community lifestyle standards as outlined in the Student Handbook.
5. Attend all Leadership Forums as required by Central Committee.
6. Attend Leadership Training and In-Service.
*Arrive 1 week prior to Leadership Training to prepare with Vice President.
7. Have scheduled office hours (10 hours per week minimum).

HONORARIUM: Inquire at the ASC offices