

Financial Aid Office

414 N Meridian St. # 6068 · Newberg OR 97132
 Phone: 503.554.2302 · Fax: 503.554.3110
 Toll Free: 1-800-765-4369



GEORGE FOX
UNIVERSITY

2016-2017 VERIFICATION WORKSHEET (V5.1)

STEP 1 - STUDENT INFORMATION

Last Name	First Name	Last 4 digits: SSN	Student ID Number
Permanent Address	Street & Number	City/State/Zip	Date of Birth
Permanent Phone Number (include Area Code)	Cell Phone Number (include area code)	Email Address	

STEP 2 - HOUSEHOLD INFORMATION

If you are a **dependent student**, include:

- Yourself
- Biological or Adoptive Parent(s), Step-parent(s) that live in your household
- Your parent(s)' other dependent children if a) your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or b) the children would be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live in your parent's household and your parents will provide more than half of their support from July 1, 2016 through June 30, 2017

If you are an **independent student**, include:

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2016, through June 30, 2017
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2016, through June 30, 2017

Full Name	Age	Relationship	In 2016-17 year, list school for those enrolled at least half time in College/Degree Program
STUDENT		Self	George Fox University

STEP 3 - STUDENT TAX FORMS & INCOME INFORMATION - CALENDAR YEAR 2015

Check only one of the boxes below, then...	Submit the following required documents
I filed or will file a 2015 Federal Income Tax Return	Once tax return is filed, update FAFSA online by selecting the IRS Data Retrieval option, if eligible, OR send us your 2015 IRS Tax Return Transcript. Go to www.irs.gov and use "Get a Tax Transcript" tool. Note: You will need to wait 3-4 weeks after online tax filing, longer if you mail in a paper tax form.
I worked but am not required to file a 2015 Federal Income Tax Return. Note: Work-study is work and a W-2 was either sent to your permanent address or is available online through your MyGFU.	Provide copies of your 2015 W-2 form(s) and list your earnings here. <i>If you have misplaced your W-2(s) you should request duplicates from your employer(s).</i>
I did not work and will not file a 2015 Fed 1040 tax form.	Proceed to Step 4

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HIGH SCHOOL COMPLETION STATUS (V5.2)

STUDENT INFORMATION

_____	_____	_____	_____
Last Name	First Name	Last 4 digits: SSN	Student ID Number
_____	_____	_____	_____
Permanent Address	Street & Number	City/State/Zip	Date of Birth
_____	_____	_____	_____
Permanent Phone Number (include Area Code)	Cell Phone Number (include area code)	Email Address	

High School Completion Status

Please complete the above section and attach one of the following documents that indicate your high school completion status when you begin college in 2016–2017:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, please contact the financial aid office.

Return (this form) by mail to: George Fox University, 414 N. Meridian #6068, Newberg, OR 97132

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IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (V5.3)

STUDENT INFORMATION

Last Name	First Name	Last 4 digits: SSN	Student ID Number
Permanent Address	Street & Number	City/State/Zip	Date of Birth
Permanent Phone Number (include Area Code)	Cell Phone Number (include area code)	Email Address	

Identity and Statement of Educational Purpose (To be signed at George Fox University)

The student must appear **in person at George Fox University** to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this

Print Student Name

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attendance at **George Fox University** for 2016-2017.

Student Signature	Date	Student Name (Please Print)
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If you are unable to appear in person at George Fox University, please see reverse page for certifying with Notary.

Identity and Statement of Educational Purpose
(To Be Signed With Notary)

If the student is unable to appear in person at **George Fox University** to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
Print Student Name
Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attendance at **George Fox University** for 2016-2017.

Student Signature	Date	Student Name (Please Print)
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Notary's Certificate of Acknowledgement

State of _____
City/County of _____
On _____, before me, _____,
(Date) *(Notary's name)*
personally appeared, _____, and provided to me
(Printed name of signer)
on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____
(Notary signature)

My commission expires on _____
(Date)