



V5 Verification Worksheet

2019-20 Academic Year

**Step 1 – Student Information**

<b>Student's Name</b>	<b>ID Number</b>	<b>DOB</b>
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<b>Phone Number</b>	<b>Email</b>
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Student Marital Status:  Single       Married       Divorced       Separated  
 (As of Today – Select One)       Remarried       Widowed

Marital Status Date

**Complete if Dependent Only:**

Parent Marital Status:  Single       Married       Divorced       Separated  
 (As of Today – Select One)       Remarried       Widowed

Marital Status Date

**Step 2 – Household Information**

Carefully read the following instructions, and in the following table, report:

**Dependent Students**

- **Yourself** and **your custodial parent(s)** (including a step-parent) even if you don't live with your parents.
- **Your siblings**, even if they don't live with your parent(s), if a) your parent(s) will provide more than half of their support from July 1, 2019 to June 30, 2020, or b) the children would be required to provide parental information when applying for Federal Student Aid.
- **Other people** if they live with your parent(s) and your parent(s) will provide more than half of their support from July 1, 2019 to June 30, 2020.

**Independent Students**

- **Yourself** and **your spouse** (if applicable).
- **Your children**, if you will provide more than half of their support from July 1, 2019 to June 30, 2020.
- **Other people** if they live with you and you will provide more than half of their support from July 1, 2019 to June 30, 2020.

Full Name	Age	Relationship To Student	School Status	Name of College	Grad Date
STUDENT		Self	In College	George Fox University	
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Child <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Child <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Child <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Child <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Child <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Grandparent <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		

\*Additional boxes on back if needed

Full Name	Age	Relationship To Student		School Status	Name of College	Grad Date
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Spouse <input type="checkbox"/> Grandparent	<input type="checkbox"/> Child <input type="checkbox"/> Sibling <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Spouse <input type="checkbox"/> Grandparent	<input type="checkbox"/> Child <input type="checkbox"/> Sibling <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		
		<input type="checkbox"/> Parent / Step-parent <input type="checkbox"/> Spouse <input type="checkbox"/> Grandparent	<input type="checkbox"/> Child <input type="checkbox"/> Sibling <input type="checkbox"/> Other	<input type="checkbox"/> In College <input type="checkbox"/> In High School <input type="checkbox"/> Not in school		

### Step 3 – Tax Filing Status & Income Information – Calendar Year 2017

Student Information Year – 2017	Required Documentation	Parent   Spouse Information Year – 2017
<input type="checkbox"/> I filed a Federal Income Tax Return (skip step 4)	<ul style="list-style-type: none"> <li>Use the <b>IRS Data Retrieval Tool</b> on the FAFSA</li> </ul> <p style="text-align: center;"><b>*OR*</b></p> <ul style="list-style-type: none"> <li>Order a <b>“Tax Return” Transcript from the IRS</b> <ul style="list-style-type: none"> <li>Go to <a href="http://www.irs.gov">www.irs.gov</a> and select “Get Your Tax Record.” OR Call 800-908-9946</li> <li>Mail, fax, or scan transcript once received</li> </ul> </li> </ul> <p style="text-align: center;"><b>We cannot accept 1040 tax return forms.</b></p>	<input type="checkbox"/> I filed a Federal Income Tax Return (skip step 4)
<input type="checkbox"/> I worked but am not required to file	<ul style="list-style-type: none"> <li><b>Complete Verification of Income in step 4.</b></li> <li><b>Provide copies of all W2s from 2017.</b></li> </ul>	<input type="checkbox"/> I worked but am not required to file
<input type="checkbox"/> I did not work or earn income (skip step 4)	None Required	<input type="checkbox"/> I did not work or earn income (skip step 4)

### Step 4 – Those Who Worked But Did Not File

(Skip if you filed taxes OR did not earn any income)

Employer’s Name	Person Who Earned Income	W-2 Provided? Yes or No	Total Amount Earned in 2017
(Example) George Fox University	Self	Yes	\$2,300

### Step 5 – Certification

I certify all the information reported is complete and correct. A hand written signature, not typed, is required:

Student Signature	Date	Student Name (please print)
Parent Signature (if student is dependent)	Date	Parent Name (please print)

## Step 6 – High School Completion Status

Attach one of the following documents that indicate your high school completion status when you begin college in 2019–2020:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of the your General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, please contact the financial aid office.

## Step 7 – Identity and Statement of Educational Purpose

**The Student appearing in person must complete BOTH of the following:**

- Upon appearance, I will provide an original valid government issued photo identification, including but not limited to a driver's license, non-driver's license, military ID, or passport;

**AND**

- Upon appearance, I will sign a statement (use V5.1) certifying the federal financial aid received will only be used for educational purposes to pay the cost of attending George Fox University for the 2019-2020 academic year.

**The Student UNABLE to appear in person must complete BOTH of the following:**

- I will submit by mail, or have attached a copy of a valid government issued photo identification, including but not limited to a driver's license, non-driver's license, military ID, or passport;

**AND**

- I will submit by mail (do NOT fax or email), an **original notarized Statement of Educational Purpose** (use V5.2) certifying the federal financial aid received will only be used for educational purposes to pay the cost of attending George Fox University for the 2019-2020 academic year.



Identity and Statement of Educational Purpose (V5.1)
(To Be Signed at George Fox University)

2019-20 Academic Year

Student Information

Student's Name ID Number DOB
Phone Number Email

I certify that I \_\_\_\_\_ am the individual signing this
Print Student Name
Statement of Educational Purpose and that the federal student financial assistance
I may receive will only be used for educational purposes and to pay the cost of
attendance at George Fox University for 2019-2020.

Student Signature Date

If you are unable to appear in person at George Fox University, please see reverse page for certifying with Notary.

For Office Use Only:
Employee Initials: Date:
ID Rec'd and Copied - [ ] Driver's License [ ] State ID [ ] Passport



Identity and Statement of Educational Purpose (V5.2)
(To Be Signed With a Notary)

2019-20 Academic Year

Student Information

Student's Name, ID Number, DOB, Phone Number, Email

I certify that I am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attendance at George Fox University for 2019-2020.

Student Signature, Date

Notary's Certificate of Acknowledgement

State of

City/County of

On day of, 20, personally appeared and (Printed name of signer)

provided to me on basis of satisfactory evidence of identification

(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

Notary Signature

(seal)

Notary Printed Name

My commission expires: , 20