

IDEA CENTER SERVICES

- ACADEMIC PLANNING
- CLASS SCHEDULING
- MAJOR/MINOR CONVERSATIONS
- TRANSFER CREDIT HELP
- CAREER EVENTS WITH PROFESSIONALS
- RESUME & COVER LETTER REVIEWS
- LINKEDIN PROFILE DEVELOPMENT
- MOCK INTERVIEWS
- CAREER PREP ELECTIVES
- ALUMNI CONNECTIONS
- STRENGTHS ADVISING

APPOINTMENTS

- SCHEDULE APPOINTMENTS ON HANDSHAKE
- LEARN MORE AT GEORGEFOX.EDU/IDEACENTER

CONTACT

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**A 4:3 PLAN INTEGRATES ACADEMIC AND CAREER PLANNING
SO YOU GRADUATE ON TIME AND ARE READY FOR GRAD
SCHOOL OR YOUR FIRST PROFESSIONAL JOB**

4:3 PLANNING GUIDE BRIDGING COLLEGE TO CAREER



@gfuidea

**EASILY CONVERTS TO A 3:2 OR 2:1
PLAN FOR TRANSFER STUDENTS**

YOUR 4 YEARS AND 3 SUMMERS

Incorporate Some of These Ideas Into Your Plan

FRESHMAN

- Discover YOU: Take StrengthsFinder, 16 Personalities & AWATO assessments
- Become familiar with Handshake and build your profile
- Meet with your faculty advisor or CAP Coach
- Attend IDEA Center career exploration events and programs
- Create your first professional resume
- Create a LinkedIn account for an online professional presence
- Get involved on campus (clubs, intramurals, athletics, service opportunities, etc.)
- Enroll in CPAS 214 if you want help determining which major is the best fit for you and your future goals

1st Summer

- Gain experience through a job or volunteer opportunity that connects with your major

SOPHOMORE

- Broaden your skills by adding a minor or strategic electives
- Gain insights and build your network by doing informational interviews
- Enroll in CPAS 216 to learn how to find and land an internship
- Increase campus involvement and take on leadership roles
- Attend career-related events such as Career Fairs
- Meet with your faculty advisor or CAP Coach to plan out your classes
- Develop an "elevator pitch" that articulates what you have to offer
- Explore possibilities for a summer job or internship

2nd Summer

- Find a job or internship that connects to your career goals

JUNIOR

- Talk to your faculty advisor about the possibility of grad school
- Expand your online presence by developing a portfolio, blog or website
- Develop your network by attending career related events (campus, community or virtually)
- Integrate skills from class projects and campus involvements into your resume & LinkedIn
- Apply for summer internships and/or jobs
- Confirm with your faculty advisor and CAP Coach that you are on track to graduate
- Submit your Application for Graduation by the end of spring semester
- Review your Strengths and how you have used them in life and school

3rd Summer

- Find an internship that builds professional skills

SENIOR

- Enroll in CPAS 318 to learn how to find and land your first professional job
- Apply to grad schools during fall semester
- Connect with an IDEA Center Career Coach to:
 - Tailor your resume and LinkedIn to your career goals
 - Learn how to write effective cover letters
 - Build a job search strategy
 - Do mock interviews
- Identify people who will act as enthusiastic references
- Match your strengths to the requirements listed in job postings
- Activate your network and let them know you're for hire!

After Graduation

- Attend grad school or secure a full time job in your field
- Contact a career coach for up to one year after graduation
- Register new contact information with Alumni Relations