

Requesting Credit for an Internship on iHandshake

Welcome to Handshake

Find jobs better, together.



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 | [George Fox University Sign In](#)

or

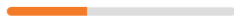
[Next](#)

You can also sign in with your email address.
(Please use your .edu address, if applicable.)

Click here to **login**
with your myGFU
username and
password



Profile Strength



+ Add organizations

No Favorite Collections

No Favorite Jobs

No Favorite Jobs Expiring This Week

Suggested by Your School

5 Steps to Improving your LinkedIn Profile in Minutes!

Posted by Elise Gibson

Custodial Work Study Position for Fall 2017

George Fox University
Part-Time On Campus
Student Employment

Registrar's Office Student Employee (Fall 17 & Spring 18)

George Fox University
Part-Time On Campus
Student Employment

Internships Popular Among Data Science Majors



Providence Winter 2018 Internships
Providence Health & Services

- Part-Time Internship
- 4400 NE Halsey St, Portland, OR 9721...
- Apply before 11/3



2018 Summer Internship Program - Project...
US Bank

- Full-Time Internship
- 555 SW Oak St, Portland, Oregon 972...
- Apply before 11/30

40 jobs



Upcoming Events at George Fox

George Fox University Job and Internship Fair, Mt Gilead Bible Camp, Keith Lango - stories, film, animation, ideas, faith, and 5 more...

1 career fair, 7 events



Internships Popular Among Physiological Science Majors

Providence Health & Services, Proud Pour, The Center for Carbon Removal, and 28 more...

36 jobs



Employers Active on Campus

Providence Health & Services, US Bank, Garmin International, and 3 more...

12 jobs

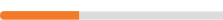


Trending Internships at George Fox

Click on the "Career Center" drop down menu



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+ Add organizations

★ No Favorite Collections

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40 jobs

- My School
- Appointments
- Resources
- Mentoring
- Experiences
- Surveys
- Journal

Click on "Experiences" from the drop down menu.



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Trending Internships at George Fox

Experiences

[Experiences](#)[Request an Experience](#)

You have not recorded any experiences yet. Record your experience here when you are hired for a position.

Select **“Request an Experience”** to fill out the form for requesting internship credit.

Details

*** Experience Type****Term**

Employer

*** Employer**

If you do not see your employer please type your own

Location**Industry****Employer Phone Number****Employer Email Address**

Job

*** Job**

Choose the appropriate **Experience Type** and **Term** (i.e. Fall 2017)

Keep in mind: fill out as much information as possible. If information is missing, your form will not be processed.

Job

+ Job

Select a job

If you do not see your job please type your own

Department

Date

yyyy-mm-dd



>

yyyy-mm-dd



Job Type

Select a job type

Employment Type

Select an employment type

Salary

\$

Offer Date

2017-10-26



Offer Accepted

- yes
- no
- undecided

These dates must fall within the semester start and end dates!

Approvers

Site Supervisor

* Email Address

Make sure include the first **AND** last name of the appropriate Instructor and Advisor

Note: The **GFU Instructor** is the professor that will be assigning a grade and coursework for your internship credits. The **Faculty Advisor** is the professor, within your major, that is assigned to you. Their name is listed on your myGFU homepage.

* Discipline (major subject you want to receive credits in):

* GFU Instructor Name (A faculty member who has agreed to oversee your internship):

* Have you spoken with this person about the details of this internship?

Yes

No

* Faculty Advisor Name:

* Identify some Daily Tasks and Semester Projects

* Are you submitting this form AFTER the add/drop date of the semester you completed the internship/field experience (the Sunday of the second week of the semester)?

No.

Yes.

This section should clearly communicate what your internship will entail on a day-to-day basis and how these tasks are related to your field of study.

* Discipline (major subject you want to receive credits in):

* GFU Instructor Name (A faculty member who has agreed to oversee your internship):

* Have you spoken with this person about the details of this internship?

- Yes
 No

* Faculty Advisor Name:

* Identify some Daily Tasks and Semester Projects

* Are you submitting this form AFTER the add/drop date of the semester you completed the internship/field experience (the Sunday of the second week of the semester)?

- No.
 Yes.

All Internship forms should be completed **BEFORE** the Add/Drop date. If that date has passed, select "Yes"

* Faculty Advisor Name:

* Identify some Daily Tasks and Semester Projects

* Are you submitting this form AFTER the add/drop date of the semester you completed the internship/field experience (the Sunday of the second week of the semester)?

- No.
 Yes.

General

Petition

Academic Petition for late add

* Please provide a compelling reason as to why you are submitting this form after the add/drop deadline. Your internship will only be approved if you are able to provide a valid reason. (This now replaces a separate Academic Petition)

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Note: If you are submitting your form after the Add/Drop date, complete the petition section that follows. Answer thoroughly.

2017-10-26

**Offer Accepted**

- yes
 no
 undecided

Approvers**Site Supervisor**

* Email Address

General**Learning Objectives**

* Please write 3-5 detailed Learning Objectives below. These need to clearly communicate what you will learn throughout this experience related to your field of study.

[Go Back](#)[Request Experience](#)

Every internship form must have **at least** 3-5 thorough points that explain what you will learn and how it applies to your field of study.

Experience was successfully created.

EMPLOYER
ABC Company

TERM
Fall 2017

SUPERVISOR / HR CONTACT
Name: Jane Doe
Title: Marketing Director
Email: j.doe@abc.com
Phone: (500)000-0001

Attachments



How_to_Complete_an_Internship...
PDF (840 KB)

New Attachment

Details

Comments and Activity

Learning Objectives



Student

NAME
Andrea Roberts

CURRENT SCHOOL YEAR
Senior

SCHOOL
George Fox University

Job

TITLE
Intern

SALARY
\$12.34 (hourly)

DEPARTMENT
Marketing & Advertising

JOB TYPE
Internship - Part-Time

INDUSTRY

ACCEPTANCE DATE
07/26/2017

START DATE
08/29/2017

END DATE
12/12/2017



Employer

EMPLOYER
ABC Company

LOCATION
Portland, Oregon, United States

PHONE
(500) 000-000

EMAIL

Supervisor / HR Contact

NAME
Jane Doe

TITLE
Marketing Director

EMAIL ADDRESS
j.doe@abc.com

PHONE NUMBER
(500)000-0001

Your form is complete and is now **PENDING** – that means it's time to wait for the IDEA Center to process your form. To monitor the status of your form, or to ask questions, check in with Grace Packer at gpacker@georgefox.edu