

Simone Tam

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PROFESSIONAL STATEMENT

Hard working student athlete and leader looking to utilize and strengthen skills in teamwork, communication, time management, and multitasking.

EDUCATION

George Fox University (GFU), Newberg, OR
Bachelor of Science in Management

Anticipated May 2018

LEADERSHIP EXPERIENCE

Innovation Intern

June 2017 - Present

George Fox University, Newberg, OR

- Researched industry metrics and trends for determining in-demand skills across disciplines and industries
- Drafted institution proposal for online portfolio software to highlight course accomplishments
- Collaborated with institution leaders on implementation strategies and effectiveness of software

Marketing Intern GFU Athletics, Newberg, OR

May 2016-July 2016

- Assisted Assistant Athletic Director with programming, events, and summer camps
- Utilized social media (Facebook, Twitter, Instagram) to highlight athletic successes
- Evaluated and implemented marketing techniques to recruit a wider audience

Camp Counselor Camp Huckins, Freedom NH

Summers 2014-2016 YMCA

- Guided programming and special events while ensuring campers' safety and support
 - Communicated with supervisors and camp counselors regarding issues and concerns pertaining to campers and staff efficiency
 - Set guidelines and expectations for the campers and reinforced these expectations throughout the summer
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ATHLETICS EXPERIENCE

Vice President

Sept. 2016-Present

Women's Varsity Soccer, GFU

- Manage team budget of \$4,000 for the academic year
- Coordinate with school administrators to set up tournaments and games
- Arrange travel and lodging for 35-person team
- Create goals with the team and motivate team to meet shared objectives

Team Member

Sept. 2014-May 2016

Women's Varsity Soccer, GFU

- Committed 30 hours a week to training, studying playbooks, traveling and playing matches while maintaining a full course load

Captain

Sept. 2013-May 2014

Varsity Soccer Team, Burlington High School