SAFETY PRACTICES - LAMPS, BULBS & SWITCHES



Do NOT leave switches in a middle position. Switches should be either fully on or fully off.



Do NOT use halogen lamps or lighting, due to the heat they emit. LED lamps and lighting are preferred.

If your overhead light or desk lamp is out, place a maintenance request to have Plant Services replace the bulb.



Do NOT cover lamps or lighting with flammable materials (such as scarves).



Do NOT discard fluorescent bulbs, as the gas inside is considered hazardous. Place a maintenance request to have Plant Services properly dispose of fluorescent bulbs.