

Date/Time: May 17, 2018, 2pm

Location: Hoover 104

Present: Dan Schutter (Chair, Safety Officer), Dan Van der Water (Asst. Safety Coordinator), Justin Johnson (Engineering), Darby Thiessen (EE), Jennifer Klapp (Secretary, Finance),

Absent: Teresa Arnold (Science/Chemical Hygiene), Belinda Creighton (Staff Development Committee, Finance Dept), Mark Stone (Security), Dave Hansen (Faculty – on sabbatical)

Administrative:

- The following openings have become available on the Safety Committee:
 1. Mark Stone from Security
 2. Dave Hansen, Faculty
 3. Tanya Erskine from Plant Services
- Training certificate is in shared folder. No videos viewed yet.
- Safety training video available on Foxtale now.

Continuing Business:

- **TVFR Fire drill:** No update from TVFR on fire drill. Wyatt Fire Protection to test sprinkler system in May.
Action: Dan V. should brainstorm ideas re: how best to conduct a fire drill in an academic environment.
- **Safety Training/Testing:** Discussion of summer and fall safety training for students.
 - Fall safety training is currently the responsibility of individual departments.**Action:** Investigate using Foxtale for general safety training for student employees. Suggested that department admin may be good contact for tracking safety training.
- **Hepatitis Vaccine** –Darby and Dan V will meet with Bill to discuss. No response received from the athletic trainers yet.
Action: Darby & Dan V will meet with Bill Buhrow; Darby will follow-up with the athletic trainers.
- **AED in Bauman relocated?** No. It's still in Bauman. Mark says 10 AEDs need replacement batteries and questioned where the funds come from. Looking at about \$950 (sale prices). Should Plant Services pay or do we get a Safety Committee budget to pay? Darby suggests Mark send notes about the battery costs to Dan S who can email Vicki to ask what to do. Dan S thinks adding it to Plant Services Safety budget. Teresa says we probably need replacement pads as well (about \$100). Law says 50,000 sq ft building needs an AED. OSHA gives a dividend – Jacquie suggested using that dividend toward these purchases. Darby says we use it to offset non-debilitating injuries.
Action: Dan V will follow-up with Mark Stone re: Bauman AED. Dan V has reached out to Mark Stone on AED replacement list. Currently waiting on Mark to provide information.
- **Injuries:** 3 new injuries; 2 old claims remain open.
- **Vicki Piersall**, CFO, would like to attend a Safety Committee Meeting.

New Business:

- June is safety inspection month. Please be sure to update file on shared drive.

Next Meetings:

Date

July 12, 2018, 2 – 3pm

August, 9, 2018, 10:45 – 11:45am

September

Location

TBD

TBD

BUILDING INSPECTION MONTH ☺