

Date/Time: July 13, 2017, 10:45am

Location: Bruin Den

Present: Belinda Creighton (Staff Development Committee, Finance Dept), Darby Thiessen (EE), Jen Klapp (Secretary, Finance Dept), Dan Schutter (Chair, Safety Officer), Tanya Rooney (Plant Services), Dan Van der Water (Asst. Safety Coordinator), SAIF Reps

Absent: Teresa Arnold (Science/Chemical Hygiene), Dave Hansen (Faculty), Mark Stone (Security)

Continuing Business:

- The hepatitis vaccine and blood borne pathogen training documentation should be kept with HR. All documents will be scanned to a master folder and access given to the Health & Counseling department. The path is available, but access is still pending.
- Serve Day Safety Leader Training: It was suggested that the Serve Day Safety Leaders receive safety training regarding PPE and use of equipment. Dan V explained that it would make him feel much more comfortable handing out garden and yard work tools if he knew that the students receiving the equipment have had training on how to use it.
- Serve Day Safety Leader Perks – Dan S will recommend that Serve Day Safety Leaders receive a free lunch and a t-shirt on Serve Day.
- Mark Stone discussed his intent to move the AED in Bauman so it is easier to find in an emergency. He would like to move the AED next to the fire extinguisher.
- The idea was brought up to have fall students take safety training.
- **ACTION ITEM:** Continue passion for safety. Strive to think bigger, broader picture more related to proactive health and wellness.

New Business:

- Injury Report Review: 5 new claims for worker’s comp.
- Suggestion was made for Safety Committee to review worker’s comp claims as a whole on an annual basis to determine what could be done from a preventative perspective.
- SAIF representative brought up the challenge in quantifying the progress of taking preventative measures because when an injury doesn’t happen, how is it tracked or counted.
- Suggestion was made to approach Bryan Boyd about creating a Safety Manual for Theater/Fine Arts.
- Suggestion was made to offer a class on lower back health maintenance.
- SAIF representative shared that the OSHA Training Grant is now open which is for employers to create something new like a training program for universities, theater for instance, that could be made available to other universities.

Next meetings:

| <u>Date</u> | <u>Location</u> |
|----------------------------------------------|-----------------|
| August 10, 2017, 10:45 – 11:45am | TBD |
| September – Building Inspection Month | |
| October 12, 2017, 10:45 – 11:45am | TBD |
| November 9, 2017, 10:45 – 11:45am | TBD |