## How to View Advisee Shopping Cart in MyGeorgeFox

- 1. Log into MyGeorgeFox (<u>my.georgefox.edu</u>) using your GFU username and password.
- 2. Change top dropdown menu to FACULTY/ADVISOR HOMEPAGE.



3. Select the ADVISOR tile.



1. Click MY ADVISEES under ADVISOR CENTER in the left navigation.

C Faculty/Advisor H	Faculty/Advisor Homepage		
I Advisor Center	^		
My Advisees			
Advisee Student	Center		
Advisee General	Info		
Advisee Transfer	Credit		
Advisee Academ	ics		

2. Click VIEW STUDENT DETIALS next to the appropriate student in your advisee list.



Select display option

Link to Photos

Include photos in list

Personalize   Find   🗇   🌉					
	Notify	Photo	Name	ID	View Student Details
1		ଛିବ୍			View Student Details

3. Click SHOPPING CART.

Academics	
My Class Schedule Shopping Cart My Planner	]
other academic	• 📎

4. Select the term and click CONTINUE to view the shopping cart.