How to Access Faculty Exam Schedule in MyGeorgeFox

- 1. Log into MyGeorgeFox (<u>my.georgefox.edu</u>) using your GFU username and password.
- 2. Change top dropdown menu to FACULTY/ADVISOR HOMEPAGE.



3. Select the FACULTY tile.

•	FACULTY/ADVISOR HOMEPAGE	
My Advisees	Faculty	Advisor

4. Select MY SCHEDULE from the left menu.

C Faculty/Advisor Homepage		
I Faculty Center	^	
My Schedule	-	
Class Roster		
Grade Roster		
Grade Change		
Active FoxTALE Courses		
E Curriculum Management	~	
E Reporting	~	
User Settings	~	

5. Your Final Exam Schedule will be posted at the bottom of the screen under the MY EXAM SCHEDULE heading once it's established (it is usually posted around the 5th week of class).

My Exam Schedule > 2019 Fall Term > George Fox University