How to Access the Withdraw-Leave of Absence form in MyGeorgeFox

G		▼ STUDENT HOMEPAGE		:
	Enrollment Deposit	Academic Progress	Academic Records	
	Financial Account	Financial Aid	Manage Classes	
	Profile	Tasks	Student Resources	
	Manage Account	Campus Resources		

- 1. Log into MyGeorgeFox (my.georgefox.edu) using your GFU username and password.
- 2. Click Student Resources.

3. Click on University Forms.

Student Homepage			
E Student Directory			
E Chapel			
E Papercut			
Transcripts			
E Verifications			
E Signup for The Daily Bruin			
The Daily Bruin Request			
E Newberg UG Scholarships			
📧 University Forms			
E Housing and Meal Plan Intent			
E Schedule ARC Appointment			
🔚 Login to Handshake			

4. Click on the Student Withdraw/Leave of Absence Form.

< Student Homepage	STUDENT RESOURCES		
E Student Directory	My Forms Other Forms		
E Chapel	My Forms		
Papercut	These are all the forms active for your account.		
Transcripts	Available Forms Student Withdraw / Leave of Absence Form 2019 Spring Term Student Withdraw / Leave of Absence Form - Completed Forms		
Verifications			
Signup for The Daily Bruin	Immunization Form Measles immunization information		
The Daily Bruin Request	Hadlock Waiver Form Hadlock Assumption of Risk and Responsibility Form		
Newberg UG Scholarships	25 Not seeing the form you are looking for? Try <u>Other Forms</u>		
University Forms	My Forms <u>Other Forms</u>		
Housing and Meal Plan Intent			
Schedule ARC Appointment			

5. At the top of the form you will see your name, address and other biographical information. If needed, you can update your address, email and telephone using the appropriate links.

Update Address
Update Email Address
Update Telephone

- 6. Complete the form. Please note:
 - a. "What Term is this for?" This question defaults to the current term we are in. This is fine whether or not you're enrolled in classes for this term.
 - b. Select mid-semester or end of semester accordingly. If you're not enrolled in the current term, either option will suffice to communicate your plans.

What Term is this for?	2019 Spring Term
*Are you leaving mid-semester or at the end of the semester?	×
Are you withdrawing from the University or taking a leave of absence	?
What semester do you plan to return?	
Of the options below, which one best describes your reason for withd	rawing or taking a leave of absence?
O Academic	
Financial	
Family/Personal	
Health	
Permanent Disability	
Service, Armed Forces	
Service, Church Missions	
Service, Foreign Aid	
Transfer to different school School Name	
Work/Employment	
Mid-Semester Leave	
If leaving mid-semester, is it for military service, <u>medical reasons or</u> required)	extreme hardship? (Documentation will be
Please Explain:	

- I understand if I complete any classes in this semester that my withdrawal or leave of absence will take effect at the end of the semester.
- I understand my withdrawal or leave of absence may cause financial implications including entering repayment on my loans, loss of scholarship/financial aid eligibility, and other charges as applicable. For financial aid purposes, a leave of absence is considered a withdrawal and is subject to financial aid regulations. I understand that it is my responsibility to discuss these implications with Student Financial Services.
- I understand that if I borrowed federal student loans through George Fox University or received a TEACH Grant I need to complete loan exit counseling. I understand I can receive assistance with this process from Student Financial Services.
- I understand that I am responsible to check out with appropriate persons and offices. I am responsible to turn in keys and property and to pay fees when applicable. Failure to do this will result in additional charges including a collection/service fee. I also understand that I will be billed for these and any other additional charges that may not be reflected on my student account at the time of withdrawal.
- Submission of this form constitutes formal withdrawal or leave from the University. If you choose to rescind this withdrawal or leave you must do so in writing to the Registrar's Office.

Save Cancel

7. Click Save to submit the form.