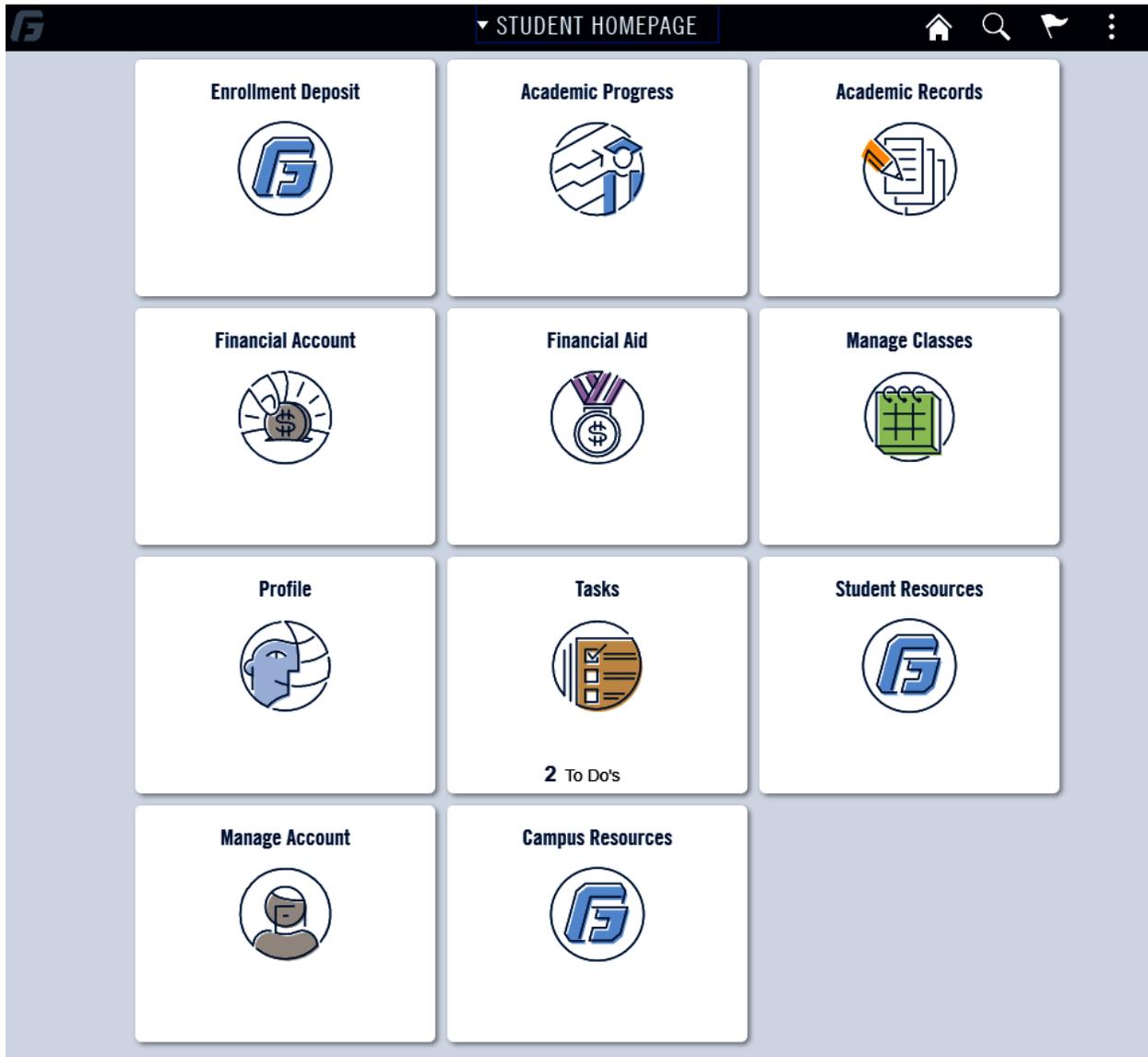
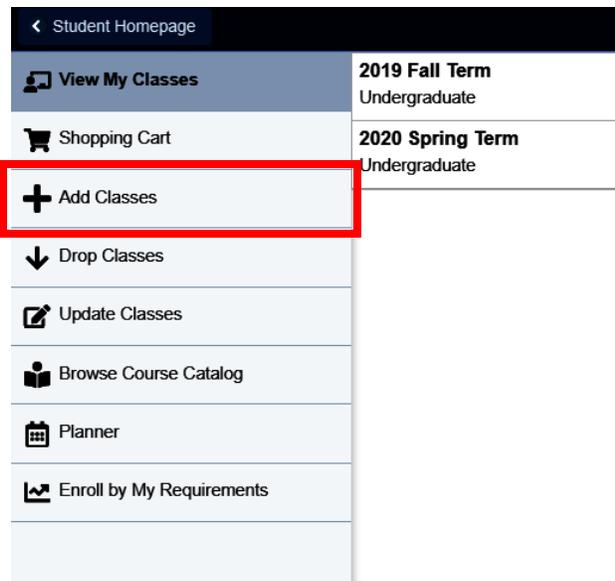


## How to Search for an Online Class in MyGeorgeFox



1. Log into MyGeorgeFox (my.georgefox.edu) using your GFU username and password.
2. Click Manage Classes.

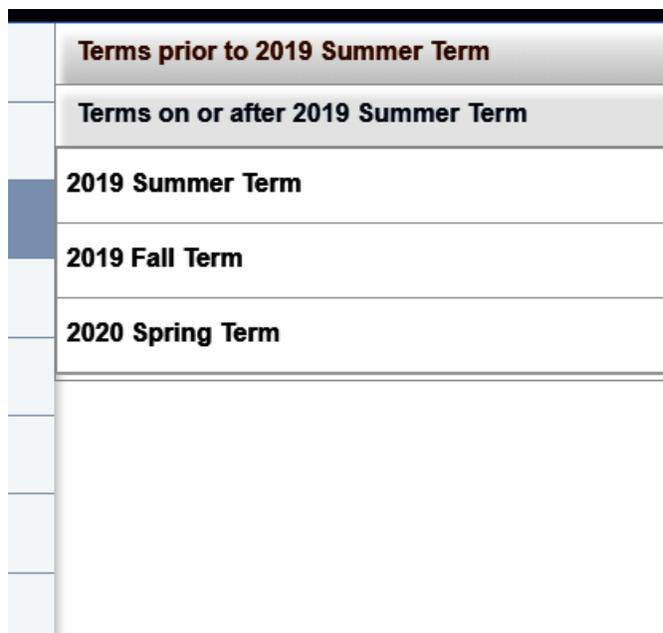
3. Click Add Classes.



A screenshot of a student homepage menu. The menu is a vertical list of items on the left side of a page. The top item is 'Student Homepage' with a back arrow. Below it are 'View My Classes', 'Shopping Cart', 'Add Classes', 'Drop Classes', 'Update Classes', 'Browse Course Catalog', 'Planner', and 'Enroll by My Requirements'. The 'Add Classes' item is highlighted with a red rectangular border. To the right of the menu, there are two sections: '2019 Fall Term Undergraduate' and '2020 Spring Term Undergraduate', each with a horizontal line below it.

< Student Homepage	
View My Classes	2019 Fall Term Undergraduate
Shopping Cart	2020 Spring Term Undergraduate
<b>+ Add Classes</b>	
Drop Classes	
Update Classes	
Browse Course Catalog	
Planner	
Enroll by My Requirements	

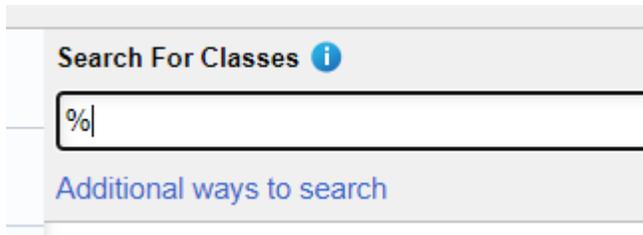
4. Select the term in which you'd like to register.



A screenshot of a term selection menu. The menu is a vertical list of items. The top two items are 'Terms prior to 2019 Summer Term' and 'Terms on or after 2019 Summer Term', both with a grey background. Below these are '2019 Summer Term', '2019 Fall Term', and '2020 Spring Term', each with a horizontal line below it. The '2019 Summer Term' item is highlighted with a blue vertical bar on the left side.

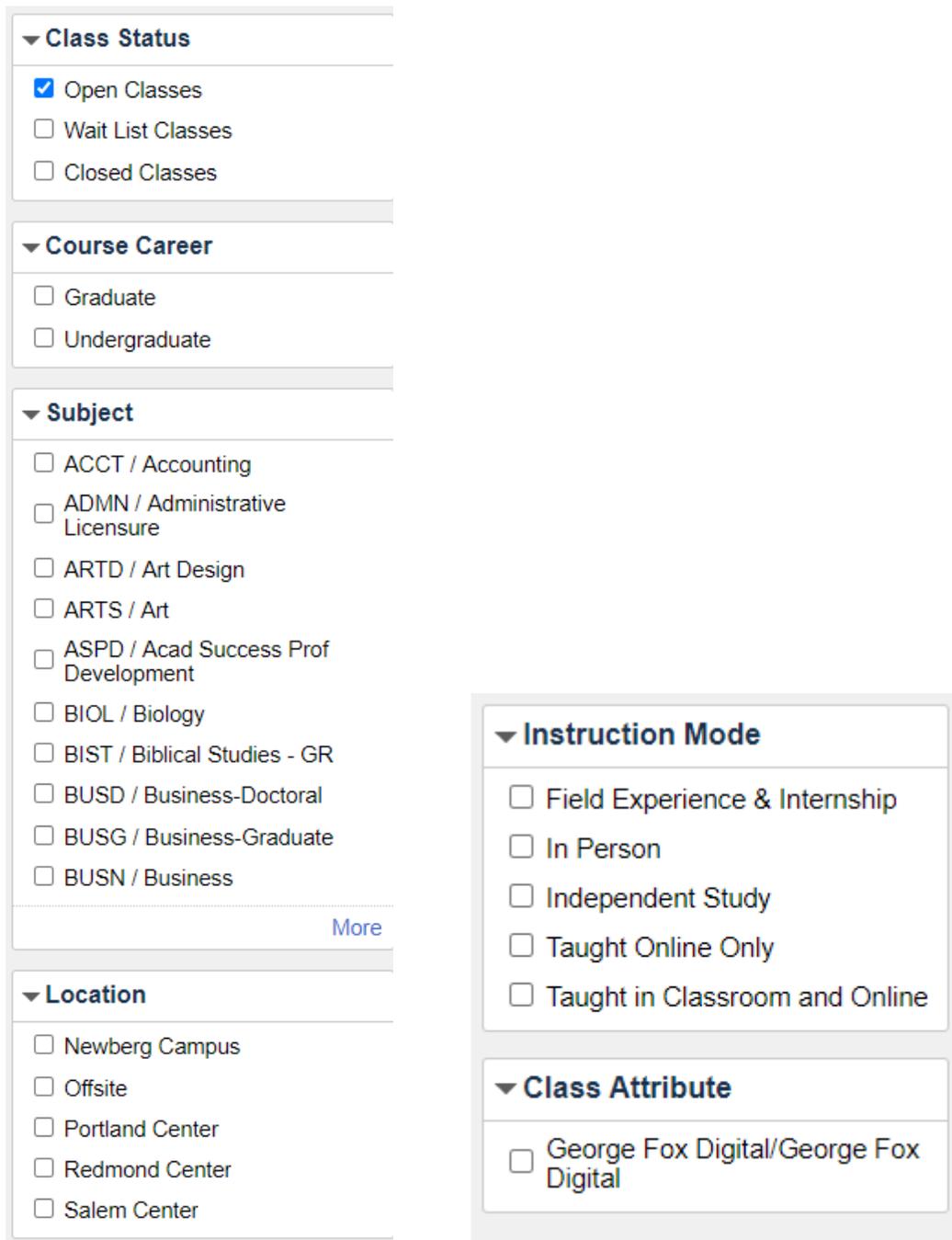
Terms prior to 2019 Summer Term
Terms on or after 2019 Summer Term
2019 Summer Term
2019 Fall Term
2020 Spring Term

5. Type % in the search bar to bring up more search fields to filter by in the left menu.



The screenshot shows a search interface with a header "Search For Classes" and an information icon. Below the header is a search input field containing the character "%". Underneath the input field is a link labeled "Additional ways to search".

6. In the left menu, you can now select specific **Instruction Mode** or **Class Attributes** like “Taught Online Only” or “George Fox Digital”. Also filter by **Class Status** (Open, Wait list, Closed) and **Course Career**, and **Location** to search for the class you want.



The image displays two panels of filter options. The left panel is a vertical list of filter categories, each with a dropdown arrow and a title:

- Class Status**
  - Open Classes
  - Wait List Classes
  - Closed Classes
- Course Career**
  - Graduate
  - Undergraduate
- Subject**
  - ACCT / Accounting
  - ADMN / Administrative Licensure
  - ARTD / Art Design
  - ARTS / Art
  - ASPD / Acad Success Prof Development
  - BIOL / Biology
  - BIST / Biblical Studies - GR
  - BUSD / Business-Doctoral
  - BUSG / Business-Graduate
  - BUSN / Business

[More](#)
- Location**
  - Newberg Campus
  - Offsite
  - Portland Center
  - Redmond Center
  - Salem Center

The right panel shows two additional filter sections:

- Instruction Mode**
  - Field Experience & Internship
  - In Person
  - Independent Study
  - Taught Online Only
  - Taught in Classroom and Online
- Class Attribute**
  - George Fox Digital/George Fox Digital