INDIVIDUALIZED STUDY APPLICATION
295/495 COURSES

Individualized Study allows students an opportunity to pursue topical study or supervised research in an area of special interest to the student which is outside of the regular curriculum. Individualized Study options are approved at the discretion of the Dean.

Individualized Study courses incur a course fee charge of $100/credit hour when taken during fall or spring semester.* For summer semester, a student pays summer tuition, and the course fee is waived.

Name: ___________________________ I.D. #: ___________________________ Date: ________________

Class:  FR ☐  SO ☐  JR ☐  SR ☐  Major: __________________________________________

Semester:  ☐ Fall  ☐ Spring  ☐ Summer  Year: ___________________________

Course Discipline: (e.g. COMM) ___________________________ Course #  ☐ 295  ☐ 495

Credit Hours: ___________________________ Course fee ($100/credit hour, fall and spring only): ___________________________

Descriptive Course Title: ___________________________

Instructor’s Name (Please print) ___________________________ Signature ___________________________

Student’s Signature ___________________________ (Signing this form constitutes consent for registration and acknowledgement of per credit course fees)

COMPLETE THE FOLLOWING WITH YOUR INSTRUCTOR

Description of proposed learning situation (What you will do/study):

Reason for the proposed study:

Means of evaluation:

Instructor’s supporting statement (Why the individualized study is beneficial for the student, how the topic is outside the regular curriculum, etc.)

OBTAIN THE FOLLOWING SIGNATURES (in the order listed):

Department Chair ___________________________ Date ___________________________

School Dean ___________________________ Date ___________________________

Registrar ___________________________ Date ___________________________ Class # __________

*Students enrolled in fewer than 12 or more than 18 credits during a fall or spring semester will incur a per-credit tuition charge in addition to the course fee.