



PETITION FOR FINANCIAL HARDSHIP HOUSING OR MEAL PLAN

TO BE COMPLETED BY STUDENT
Request for: Fall 2016 \_\_\_\_\_ Spring 2017: \_\_\_\_\_
Semesters in campus housing: \_\_\_\_\_
Accumulated credits: \_\_\_\_\_
Cumulative GPA: \_\_\_\_\_
Major: \_\_\_\_\_
Expected graduation date: \_\_\_\_\_
Date of birth: \_\_\_\_\_
Applying for: Housing: [ ] Meal Plan: [ ]

Date

Last name First name Student ID number

Permanent home address City/State/Zip

Phone number (include area code) Email

In light of the educational & spiritual benefits associated with living in community, George Fox University has a two-year residency. Similarly, students residing on campus are required to have a meal plan based on the number of completed credits they have earned. Exceptions to this policy are made for students who are: Juniors (62 credits or more), 20 years of age or older, married, students in their third year out of high school, or local students commuting from their parent's home.

Instructions – please complete each of these steps

- ✓ Fill out this form and complete the budget worksheet on the back of this page
✓ Check off which criteria you meet
✓ Write a petition letter
✓ Submit both the form, budget worksheet and petition letter to Student Life

CRITERIA FOR EXEMPTIONS OR ACCOMODATIONS:

The university will consider an exception to our residential and meal plan policies in situations where a student is experiencing an extreme financial hardship and unable to pay the expense of living on campus or the expense of the meal plan that they are eligible for. To be considered for exception a student should meet the following criteria.

Please confirm that you meet each of these by checking the box next to each of these criteria:

- [ ] Eligible for the Federal Pell Grant
[ ] Good academic standing
[ ] Sophomore standing for the year in question
[ ] FAFSA for 15-16 files and financial aid notice received and accepted by student
[ ] Student and parents cannot finance the unmet need, and have demonstrated that in unsuccessful attempts for funding through loans or other options. Refusal to borrow does not satisfy this requirement. The student and parent lack sufficient resources to cover the cost of living on-campus over living off-campus, or being assigned the meal plan for which the student is eligible.
[ ] (Housing Exemptions Only) Unmet need at least as great as the documented saving between living on-campus or off-campus

If you cannot check off some of the above criteria, you must address each in your petition letter.

PETITION LETTER NOTE: A petition letter is required with all appeals.

On a separate sheet of paper, write a letter to the appeal committee explaining you and/or your family's current financial struggles. Make sure to include any explanation to criteria not met from criteria listed above. Attach your letter to this form, fill out the worksheet on the back, and return it to the Housing Department in Student Life – 3rd floor Stevens Center.

The deadline to apply for financial hardship consideration is May 27, 2016 for Fall 2016, and December 9, 2016 for Spring 2017.

# 2015-2016 FINANCIAL HARDSHIP – HOUSING OR MEAL PLAN BUDGET WORKSHEET

Expected address/or on campus housing where you hope to live

City/State/Zip

**For housing requests only:** With whom do you hope to live (indicate your roommate's relationship to you – sibling, aunt, GFU student)?

## BUDGET FOR OFF-CAMPUS LIVING AND MEAL PLAN REDUCTION

Fill out the worksheet below with accurate information. You may estimate your general expenses if unknown. The purpose of this worksheet is to help us get a sense of your ability to pay for living off-campus or paying for your food as well as have a better understanding of your monthly budget.

	General expenses	Expenses per month
1a	Rent	\$
1b	Electricity / Gas	\$
1c	Food	\$
1d	Car payment	\$
1e	Payment to GFU	\$
1f	Credit cards	\$
1g	Other monthly obligations	\$
1h	<b>Total expenses from lines 1a -1g</b>	<b>\$</b>

	Money available per month	Amount
3a	Student income	\$
3b	Parental monthly contribution	\$
3c	Student savings from summer employment – <i>divide by 9 months</i>	\$
3d	<b>Total from lines 3a, 3b, 3c</b>	<b>\$</b>

	BUDGET SUMMARY	
4a	Money available per month (line 3d)	\$
4b	Total expenses (line 1h)	\$
	<b>TOTAL (4a subtract 4b)</b>	<b>\$</b>

	Current educational debt	Amount
2a	You	\$
2b	Your parents	\$
	<b>Total from lines 2a, 2b</b>	<b>\$</b>

I verify that to the best of my knowledge the information above is true and accurate.

Student Name (printed)

Date

Student Signature

**Return form to:**  
 Student Life Department  
 Housing Department  
 414 N. Meridian St. Box 6148, Newberg, OR 97132  
 E-mail – [studentlife@georgefox.edu](mailto:studentlife@georgefox.edu) or [housing@georgefox.edu](mailto:housing@georgefox.edu)  
 Fax – 503.554.2339  
 Questions? 503.554.2310

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