

The Position of Resident Assistant

The position of Resident Assistant at George Fox University plays a significant role in accomplishing our “Be Known” promise to students on campus. In this role, you’ll work on a team of Resident Assistants under the direction of an Area Coordinator to help develop an effective community in your area through presence, event planning, and one on one interactions with residents.

Resident Assistants will be equipped for the role through a combination of intensive training and practical experience in the areas of peer advising, conflict mediation, personal development, planning of activities for residents, interpersonal skills, and administrative responsibilities. The position requires integrity, teachability, an others-oriented outlook, and an active faith engagement.

Residence Life at George Fox is committed to a culture of civility, respect, and inclusivity. As a department, we value diversity in our staff and student leaders regardless of their self-identity; to that end, we particularly encourage applications from members of historically underrepresented communities, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.

Essential Responsibilities:

- Attends and actively participates in all weekly staff meetings and individual meetings scheduled by the Area Coordinator.
- Communicates and models behavior and policy expectations of George Fox to residents in the living area and the campus community.
- Maintains presence and develops relationships in the living area in order to provide residents with support and direct them to campus resources.
- Treats residents with dignity and respect and assists in promoting good morale.
- Maintain a presence in the living area by having weekly and rotating weekend duty nights to promote a safe environment.

Crisis Response:

- Confronts behavior that does not align with George Fox’s lifestyle policies when it occurs and takes necessary follow-up measures (i.e., incident reports, peer advising, and referrals).

Administrative:

- Assists with the check-in and check-out process for residents.
- Assists with reports as directed by the Area Coordinator (i.e., incident reports, room change requests, maintenance requests, etc.).

Staff & Area Programming:

- Plan and implement community-building programming for the living area(s).

Qualifications:

1. Maintain *Satisfactory Academic Progress*.
(See: <https://www.georgefox.edu/offices/financial-aid/satisfactory-academic-progress.html>)
2. Remain in *Good Standing* with the University.
(See: https://www.georgefox.edu/catalog/handbook/academic/standing/good_standing.html)

Weekly Breakdown of Responsibilities (roughly 12-15 hours per week):

One-on-one with AC (weekly)	1 hour
One-on-one with AAC (bi-weekly)	30 minutes
Staff Meeting (weekly)	2 hours
Host Area Events (monthly)	3 hours
Duty Night Responsibilities (weekly)	3-9 hours
Connecting with Residents (weekly)	3-6 hours

* Please note that these responsibilities are unique in that these hours are a rough breakdown and that there may be weeks that require flexibility in time commitments.

Compensation: Your financial compensation for your service in this position will be a **full deduction of your housing fees**. This will be deducted from your total cost of attendance in your financial aid package.