

GRADUATE/DPS CURRICULUM CHANGE FORM: SUBSTANTIVE CHANGE

This form should be used when proposing new programs, degrees, tracks, sites, or when making a significant change to an existing program.

Title of Proposal:

Proposal Iteration (# - date)

College:

College Dean:

Department Chair:

Implementation Semester:

Nature of Proposed Change:

New program

New degree

Program revision

New degree track/focus

Delivery method

Discontinuing class or program

Other

If "other" please explain:

Delivery Method:

Face to face

Hybrid

Online

Other

Authorization: add date when authorization received

Registrar Consultation

Date:

Dean of Libraries Consultation (if applicable)

Date:

IT/Hybrid Learning Specialist Consultation
(if applicable)

Date:

School/Department Approval

Date:

College Approval

Date:

Dean Approval

Date:

ALT Approval

Date:

Proposal Description

Catalog Copy - attach a separate document that includes course descriptions and program requirements. Use current catalog copy and make necessary changes manually or with track changes function.

Planning Process:

Assessment Plan

Resource Impact

Budget

Faculty

Facilities

Library