

GRADUATE/DPS CURRICULUM CHANGE FORM: SUBSTANTIVE CHANGE

This form should be used when proposing new programs, degrees, tracks, sites, or when making a significant change to an existing program.

Title of Proposal:

Proposal Iteration (# - date)

College:

College Dean:

Department Chair:

Implementation Semester:

Nature of Proposed Change:

New program

New degree

Program revision

New degree track/focus

Delivery method

Discontinuing class or program

Other

If "other" please explain:

Delivery Method:

Face to face

Hybrid

Online

Other

Authorization: add date when authorization received

Registrar Consultation

Date:

Dean of Libraries Consultation

Date:

IT Consultation
(if applicable)

Date:

School/Department Approval

Date:

College Approval

Date:

Dean Approval

Date:

ALT Approval

Date:

Proposal Description

Catalog Copy - attach a separate document that includes course descriptions and program requirements. Use current catalog copy and make necessary changes manually or with track changes function.

Planning Process

Assessment Plan

Resource Impact

Budget

Faculty

Facilities

Library (statement from Dean of Libraries)