

<p style="text-align: center;">Academic Business Calendar - Spring 2019 View this electronically from your Gmail calendar account for the most up-to-date information. Search "Academic Business Calendar" or email jfreitag@georgefox.edu for assistance This calendar will be updated as new information becomes available.</p>			
Month/Date	Day	Subject	Location
Aug-Apr	Thursdays	10:50 – 11:40 am are reserved for committee meetings	Newberg Campus
JANUARY			
1	Tuesday	New Year's Day Holiday	Campuses Closed
10	Thursday	7-9 pm New Adjunct Orientation (Newberg Campus only in spring)	STV 207
11	Friday	Digital Fluency Institute - New Faculty Class	RC 168-170
11	Friday	2019-20 Faculty sabbaticals announced	
14	Monday	Spring Semester Classes Begin	All Campuses
15	Tuesday	12:00 pm - 1:00 pm Portland Employee Lunch	Room 155
16	Wednesday	4:00 pm - 5:15 pm Undergrad Coordinating Council Meeting	STV 209
18	Friday	Last Day for Special Student Class Registration	
20	Sunday	Last Day for Adding Classes Online (Without Instructor Approval)	
21	Monday	Martin Luther King Junior Holiday	All Campuses Closed
23	Wednesday	3:30-4:30 p.m. Senate Meeting (undergraduate) 3:30-4:30 p.m. Senate Meeting (graduate) 4:30-6:30 p.m. Full Faculty Senate Meeting	Canyon Commons 103 Roberts Center 177 Canyon Commons 103
24	Thursday	All Employee Meeting	CCD 101-103
25	Friday	Deadline to submit syllabi to syllabi@georgefox.edu . Send PDF with naming convention: COURSECODECourseNumber,CourseTitle,ProfessorLast Name.pdf – example: CSIS201,IntrotoComputerScience,Doe.pdf	
27	Sunday	Last Day to Submit Application for Degree (Spring Commencement Participation)	
27	Sunday	Last Day to Change Registration (add/drop)	
29	Tuesday	Census Date	
31-Feb 1	Thu-Fri	Scholarship Competition #1 (traditional undergraduate)	Newberg Campus
FEBRUARY			
1	Friday	Call for Faculty Scholar of the Year Nominations	
1	Friday	Fall 2019/Spring 2020 Class schedule submission to Deans	
6	Wednesday	4:00 pm - 5:15 pm Undergrad Coordinating Council	STV 209
8	Friday	Last Day to Exercise Pass/No Pass Option (traditional undergraduate)	
7-8	Thu-Fri	Scholarship Competition #2 (traditional undergraduate)	Newberg Campus
11	Monday	Fall 2019/Spring 2020 Class Schedule Submission to Registrar's Office (regional site programs)	
13	Wednesday	12:00-1:00 p.m. Portland Center Community Lunch	PDS 155
13	Wednesday	3:30-4:30 pm Senate Meeting (undergraduate) 3:30-4:30 pm. Senate Meeting (graduate) 4:30-6:30 pm. Full Faculty Senate Meeting	Canyon Commons 103 Roberts Center 177 Canyon Commons 103
18-22	Mon-Fri	Fall 2019/Spring 2020 class schedule submission issues resolved with Deans and Registrar's Office	

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19	Tuesday	10:00 am - 2:00 pm IDEA Center Career Fair	CCD 101-103
25	Monday	Registration for Summer Semester Opens	
26	Tuesday	11:30 a.m. -1:15 pm Newberg ALL EMPLOYEE Lunch	CCD 101-103
27	Wednesday	3:30-4:30 pm Senate Meeting (undergraduate) 3:30-4:30 pm Senate Meeting (graduate) 4:30-6:30 pm Full Faculty Senate Meeting	Canyon Commons 103 Roberts Center 177 Canyon Commons 103
28	Thursday	3:30 - 5:00 pm All Employee Meeting	CCD 101-103
MARCH			
1	Friday	All Summer Textbook Orders due through iGFU	
1	Friday	Classroom assignment process completed by Registrar's Office for fall 2019/spring 2020 classes	
4	Monday	Spring Staff Conference	TBA
4	Monday	Advising appointments begin for traditional undergraduate students	
5	Tuesday	5:00 p.m. - 6:00 pm Richter Scholars Presentation & 6:00 p.m. Faculty Lecture	Hoover 105/Lobby
6	Wednesday	4:00 pm -5:15 pm Undergrad Coordinating Council	STV 209
6-10	Wed- Sun	Mid Semester Grade Entry	
8	Friday	Deadline for Faculty Scholar of the Year Nominations	
8	Friday	Deadline for departments to select students to receive academic awards and submit names to AAO (Ifair@georgefox.edu)	
8-9	Fri – Sat	Board of Trustees Meeting	Newberg Locations
12	Tuesday	12:00 pm - 1:00 pm Portland Employee Lunch	PD 155
13	Wednesday	3:30-4:30 pm Senate Meeting (undergraduate) 3:30-4:30 pm. Senate Meeting (graduate) 4:30-6:30 pm Full Faculty Senate Meeting	Canyon Commons 103 Roberts Center 177 Canyon Commons 103
14-15	Thurs-Fri	Scholarship Competition #3 (traditional undergraduate)	Newberg Campus
15	Friday	Juniors Abroad Registration - Tent City	Stevens Center
15	Friday	Classroom Assignment Process Completed by Registrar's Office for regional site fall 2019/spring 2020 classes	
18-22	Mon-Fri	Registration for Fall and Spring 2020 Opens for Trad Undergraduates	
21	Thursday	3:30 - 5:00 pm All Employee Meeting	CCD 101-103
24	Sunday	Last Day to Withdraw from Class Without Grade Responsibility	
25-29	Mon-Fri	Spring Break	
APRIL			
1	Monday	All Fall Textbook Orders due to University Store through iGFU	
2-3	Tues-Wed	10:00 a.m. - 3:00 pm Exodus Grad Fair	CCD 101-103
3	Wednesday	4:00 – 5:15 p.m. Undergraduate Coordinating Council Meeting	Stevens 209
4-5	Thu-Fri	Spring Bruin Preview	
5	Friday	5:00 pm - Transfer Credit Transcript Due Date (Spring Commencement Participation)	
7	Sunday	Last Day to Request Participation in Spring Commencement with Incomplete Requirements	
10	Wednesday	12:00pm - 1:00 pm Portland Employee Lunch	PDS 155
10	Wednesday	3:30-4:30 pm Senate Meeting (undergraduate)	Canyon Commons 103 Roberts Center 177

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		3:30-4:30 pm Senate Meeting (graduate) 4:30-6:30 pm Full Faculty Senate Meeting	Canyon Commons 103
15	Monday	Registration for Fall Semester Opens for Grad and ADP Students	
15	Monday	Athletic Commitment Day	
19	Friday	Good Friday	Campus Closed
19	Friday	5:00 pm- Dissertation Signed Approval Sheets Due (Spring Commencement Participation)	
23	Tuesday	10:50 a.m. - 11:40 pm Spring Academic Convocation	Bauman
24	Wednesday	3:30-4:30 pm Senate Meeting (undergraduate) 3:30-4:30 pm Senate Meeting (graduate) 4:30-6:30 pm Full Faculty Senate Meeting	Canyon Commons 103 Roberts Center 177 Canyon Commons 103
25	Thursday	3:30 pm - 5:00 pm All Employee Meeting	CCD 101-103
29	Monday	Study Day - Traditional Undergraduate Programs	
30	Tuesday	11:30 a.m. -1:15 pm Newberg ALL EMPLOYEE Lunch	CCD 101-103
Apr 29-May 3	Mon-Fri	Finals Week	
MAY			
1	Wednesday	4:00 – 5:15 pm Undergraduate Coordinating Council Meeting	Stevens 209
3-11		Commencement Events - see commencement.georgefox.edu for events	
3	Friday	Spring Semester Classes End	
3	Friday	Spring 2020 Graduate/ Adult Degree Program Curriculum Approval Deadline	
3	Friday	7 p.m. Baccalaureate	Bauman Auditorium
4	Saturday	2:30 pm Undergraduate Commencement	Stoffer Stadium
6	Monday	May Term Begins	
7	Tuesday	Last Day to Change May Term Registration (Add/Drop)	
9	Thursday	Last Day to Withdraw (May Term) without Grade Responsibility	
9-11	Thurs-Sat	Genesis	
10	Friday	Digital Fluency Institute - New Faculty Class	RC 168-170
12	Sunday	Final Spring Semester Grade Entry Deadline	
19	Sunday	Last Day to Change Summer Registration (Add/Drop full semester classes)	
24	Friday	May Term Ends	
27	Monday	Memorial Day Holiday	
30	Thursday	3:30-5:00 pm All Employee Meeting	CCD 101-103
31	Friday	Deadline to send updated CVs (to aao@georgefox.edu) and Faculty Growth Plan (to Dean)	
JUNE			
2	Sunday	May Term Final Grade Entry Deadline	
3	Monday	Summer Online Session Begins	
9	Sunday	Last Day to Change Summer Online Registration (add/Drop)	
12-14	Wed-Fri	Genesis	
27	Thursday	3:30 - 5:00 pm All Employee Meeting	CCD 101-103
JULY			
1	Friday	Genesis	
4	Thursday	Independence Day Holiday	
7	Sunday	Last Day to Withdraw (summer online) without Grade	

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		Responsibility	
14	Sunday	Last Day to Withdraw (full semester) without Grade Responsibility	
28	Sunday	Summer Online Session Ends	
AUGUST			
2	Friday	Summer 2018 Graduate/ADP Curriculum Approval Deadline	
4	Sunday	Summer Online Session Grade Entry Deadline	
15	Thursday	2019-20 Faculty Contracts Begin	
16	Friday	<i>Tentative - Fall Faculty Conference</i>	
23	Friday	Summer (full) Semester Ends	
26	Monday	Fall Semester Begins	
Sept 1	Sunday	Final Summer (full) Semester Grade Entry Deadline	

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