

SUMMER INTERN

Theologia: The George Fox University Summer Theology Institute

UNIVERSITY VISION & MISSION STATEMENT

Our Vision: To be the Christian university of choice known for empowering students to achieve exceptional life outcomes.

Our Mission: George Fox University, a Christ-centered community, prepares students spiritually, academically, and professionally to think with clarity, act with integrity, and serve with passion.

OVERVIEW OF POSITION

George Fox University invites applications for two undergraduate summer interns for **Theologia: The George Fox University Summer Theology Institute**. This position is funded by a grant from the Lilly Endowment for up to \$1,400.00.

Summer interns will report to Theologia Director, Hannah Souter.

PRIMARY AREAS OF RESPONSIBILITY

- Work with Theologia director to coordinate up to 10 hour/week internship for May 2nd-June 23, 2017.
- Assist director with preparation and communication for Theologia.
- Participate and assist with staff training (9am on June 24 to 11:30pm on June 25 at George Fox University Newberg campus).
- Work with Theologia team leaders to create a fun and hospitable welcome experience for students and families.
- Collaborate with and assist Theologia staff with daily operations of Theologia from 2pm on June 25 to 6pm on June 30 (as corresponds with AM & PM intern schedules).
- Attend team leader check-in & prepare staff devotions each morning (AM intern only).
- Debrief institute experience with Theologia staff on June 30.
- Assist with hosting fall reunion (October 2017).

QUALIFICATIONS - Highly qualified applicants will possess the following:

- Current full-time student at George Fox University & knowledge of GFU campus and resources.
- Valid Driver's License.
- Experience coordinating events.
- Strong interest in theology and practice.
- Responsible, creative, a good sense of humor and a willingness to be flexible.
- RA or AAC experience preferred.
- People of color are encouraged to apply.

APPLICATION PROCESS

- Finalists will be contacted via email and interviewed by Theologia Director and one or more grant principals.
- A link to our application can be found at: <http://www.georgefox.edu/theologia/apply.html>

- References are needed to complete application.
- The University reserves the right to fill the position as circumstances warrant.