



Moodle Community: Logging In

Logging in to a FoxTALE Moodle Community Online Site

Moodle Community is a standalone FoxTALE site for public projects that include participants beyond GFU students and employees. After creating your account, you log in and enroll in a course or project site.

1. Using the Firefox browser, go to <http://foxtale.georgefox.edu/moodle-community>. (Go to <http://www.mozilla.com/en-US/firefox/> for a free download of the Firefox browser.)
2. Use the username and password you have created for FoxTALE Moodle Community. (For help with creating your account, see the tip sheet *Moodle Community: Create Your Account*.)
3. When login is complete, scroll to the bottom of your portal page. You'll find the **Search Courses** text box:

A screenshot of a Moodle search interface. It shows a text input field containing the text 'PSTD 564'. Below the input field, there is a button labeled 'Search courses'. The entire search area is enclosed in a light gray border.

You can type in the name of the site that was given to you by your moderator/instructor or use key words to locate the site.

When you have typed in key words, click the **Search courses** button.



4. Search results will appear. Click the hyperlink (e.g. PSTD 564 Theology and Practice of Worship):

The screenshot shows the FoxTALE search results for 'Theology and Practice of Worship'. The breadcrumb trail is 'FoxTALE >> Courses >> Search >> 'Theology and Practice of Wors'. Below this, it says 'Search results: 1'. A callout box labeled 'Hyperlink' points to the course title 'PSTD 564: Theology and Practice of Worship (Conniry)'. Below the title, it lists 'Teacher: Chuck Conniry' and 'Teacher: Dan Kimball'. There is a small icon of a key below the teachers' names.

5. This takes you into the site or to a site login page. If you are taken to a login page, type the enrollment key (that has been provided by your moderator/instructor) into the text box and select the **enroll me in this course** button:

The screenshot shows the enrollment page for 'PSTD 564: Theology and Practice of Worship (Conniry)'. It lists the teachers 'Chuck Conniry' and 'Dan Kimball'. Below this, there is a message: 'This course requires an 'enrolment key' - a one-time password that you should have received from Chuck Conniry.' Below the message is a text box for the 'Enrolment key:' containing seven asterisks. To the right of the text box is a button labeled 'Enrol me in this course', which is circled in red. Below the text box and button is a 'Cancel' button.

(If you don't know the enrollment key, contact the moderator/instructor for the course.)

6. Your enrollment is complete.