

## Tuition Exchange

### 1. What is tuition exchange?

Tuition exchange provides employees the opportunity to apply, on behalf of their dependent child, for tuition benefits at other higher education institutions. George Fox University participates in three tuition exchange. If a dependent is awarded tuition exchange, tuition costs are partially or fully covered at the institution with which the exchange has been granted.

### 2. Which schools participate with George Fox?

Click on the links below to access a listing of schools that participate in tuition exchange with George Fox.  
Tuition Exchange, Inc.: <http://tuitionexchange.org/>  
CCCU: [http://www.cccu.org/administration\\_and\\_faculty/tuition\\_waiver\\_exchange\\_program](http://www.cccu.org/administration_and_faculty/tuition_waiver_exchange_program)  
CCC: <http://www.cconsortium.org/wp-content/uploads/DEP.pdf>

### 3. Is tuition exchange different from tuition remission?

Tuition remission provides partial or full tuition for dependents attending George Fox University. Tuition exchange provides partial or full tuition for dependents attending schools other than George Fox who participate in similar tuition exchange programs. Tuition Exchange is a highly competitive process and not guaranteed.

### 4. Who is eligible?

To be eligible to apply for a tuition exchange scholarship, a student must be eligible for 100% tuition remission as an undergraduate student at George Fox University as defined in the University's Employee Handbook/Tuition Remission Policy.

### 5. Does my dependent need to apply for admission to be considered for tuition exchange?

To be considered for tuition exchange, your dependent must be admitted into the school for which the tuition exchange application is being made.

### 6. Can my dependent apply for tuition exchange at more than one school?

Yes, an application for tuition exchange can be sent to all the schools your dependent is interested in attending as long as that school participates in one of the three tuition exchange programs in which George Fox participates. *However, the TE application will only be submitted after your student has applied for admission to the school(s).*

Schools often have many students apply for a limited number of available tuition exchange scholarships. To avoid disappointment, apply early and apply to two or more in addition to your first choice.

### 7. What are the chances my dependent will receive tuition exchange?

There is no guarantee your dependent will receive tuition exchange. Each school makes tuition exchange decisions based on their own criteria and the balance of students being imported and exported.

### 8. When are tuition exchange decisions made?

Tuition exchange decisions are generally made early in the spring, sometime between Feb. 15 – March 15.

### 9. If my dependent does not receive tuition exchange are they still able to receive tuition remission?

The Tuition Exchange Program can be highly competitive. If you are eligible to receive the Tuition Remission benefit, you are strongly encouraged to complete the Tuition Remission application by the **February 1 deadline** in order for your dependent to receive this benefit. This is a firm deadline. The Tuition Remission program is managed by the Human Resources Office.

**10. What costs does tuition exchange cover?**

Generally, tuition exchange covers the cost of tuition. Some schools do not cover the full tuition cost. Specific information about the amount of tuition covered through tuition exchange will be communicated by the school awarding the tuition exchange. Tuition exchange generally does not cover study abroad or summer tuition.

**11. If awarded tuition exchange will my dependent receive tuition exchange until he/she graduates?**

Generally, tuition exchange is renewed for up to eight semesters (or completion of the undergraduate degree) as long as the student maintains the academic and behavioral standards of the school s/he attends and the family member whose employment conveyed eligibility remains a full-time employee.

**12. Does tuition exchange cover graduate programs?**

No.

**13. When do I apply for tuition exchange?**

Typically, tuition exchange applications are submitted during the fall prior to the year tuition exchange would apply. For example, you should submit the tuition exchange application information (below) during the fall of your dependent's senior year in high school in order to be considered for tuition exchange beginning her/his freshman year in college. Tuition exchange applications are accepted until tuition exchange decisions are made in early spring.

**14. What must I do to apply for tuition exchange?**

The employee/parent of the dependent should email Karlyn Fleming, Executive Assistant to the Provost, at [kfleming@georgefox.edu](mailto:kfleming@georgefox.edu) and provide the following information:

Dependent's name:

Dependent's mailing address:

Last 4 digit's of dependent's SSN:

Dependent's telephone number:

Dependent's e-mail address:

Parent Name/Email:

Parent Years of Employment:

List colleges/universities to which your dependent would like to apply for tuition exchange:

Admissions application(s) completed:

What year in college will your dependent be for the fall (freshman, sophomore, etc.)?

Since tuition exchange applications must be submitted by the school's liaison officer, your submitted information will be transferred to the official application which will then be sent to the schools you have indicated.

If you have additional questions please contact the Tuition Exchange Liaison Officer, Karlyn Fleming, Ext. 2141 or [kfleming@georgefox.edu](mailto:kfleming@georgefox.edu).